

The Regular Meeting of Charleroi Borough Council was held on January 10, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Terry Newstrom, Paul Pivovarnik, Harry Reis and President Mark Alterici.

Walter Stelma was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey, Solicitor Mike Lucas and Borough Secretary Roberta Doerfler.

Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the Minutes of the Regular Meeting of December 13, 2012.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Terry Newstrom and seconded by Harry Reis to approve the Minutes of the Special Meeting of December 27, 2012.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy reported that she was appointed to the Safety Committee of the Charleroi Area School District and was also appointed to the Domestic Abuse Board.

#### PETITIONS FOR REDRESS OF GRIEVANCES

Rhonda Jaquay addressed Council to thank Eric Porter for his arrest of the person that broke into her store. Rhonda also updated Council on the Games of Chance. There has been a one (1)year moratorium placed on this bill. Rhonda then questioned the sidewalk ordinance. After a lengthy discussion, Paul suggested that a meeting be setup between council and store owners.

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$78,289.19 and bills to be paid of \$22,067.88, with the total of all bills being \$100,357.07.

Motion by Paul Pivovarnik and seconded by Terry Newstrom to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

No Report

RECREATION: Walter Stelma – Randy DiPiazza

No Report

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

No Report

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Tom Santoro read the Fire Department report for the month of December, 2012.

#### COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

Donn, Mark and Paul met with the Redevelopment Authority today and Paul reported that the Coyle Restoration Grant will no longer go to the Coyle Theater. The money will stay in the Borough for other projects.

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the Code Enforcement report for the month of December, 2012.

SANITATION: Terry Newstrom – Jerry Jericho

Donn thanked Fayette Waste for coming out on a Sunday to pick up garbage after the snow storm and their truck breaking down.

MANAGERS REPORT:AGENDA:

1. Appoint person to the Water Authority Board with term expiring 12/31/2017  
Paul Pivovarnik nominated Mark Alterici and Harry Reis nominated Ed Bryner. After asking three times if there were any other nominations, nominations were closed. A roll call vote by name was taken; Randy DiPiazza, Jerry Jericho, Terry Newstrom and Paul Pivovarnik voted for Mark Alterici. Harry Reis voted for Ed Bryner and Mark Alterici abstained from voting.  
Mark Alterici was named to the Water Authority Board
2. Motion by Jerry Jericho and seconded by Terry Newstrom to appoint Sylvia Whiten to the Board of Adjustment with term expiring 1/1/2014.  
Roll Call Vote Was Unanimous Motion Carried
3. Appoint person to the vacancy on the Board of Adjustment with term expiring 1/1/2016  
Paul Pivovarnik nominated Ken Scheponick. After asking three times if there were any other nominations, nominations were closed.  
Roll Call Vote by name was unanimous. Ken Scheponick was named to the Board of Adjustment
4. Appoint person to the Planning Commission with their seat expiring 1/1/2015  
Terry Newstrom nominated John Mollenauer. After asking three times if there were any other nominations, nominations were closed.  
Roll Call Vote by name was unanimous. John Mollenauer was named to the Planning Commission.
- ~~5. Appoint person to the Planning Commission with their seat expiring 1/1/2016. Tabled~~
6. Appoint person to the Vacancy Board with their seat expiring 1/1/2014  
Paul Pivovarnik nominated Jody Cheplic. After asking three times if there were any other nominations, nominations were closed.  
Roll Call Vote by name was unanimous. Jody Cheplic was named to the Vacancy Board
7. Appoint person to the Regional Police Board for 2013  
Jerry Jericho nominated Paul Pivovarnik. After asking three times if there were any other nominations, nominations were closed.  
Roll Call Vote by name showed Randy DiPiazza, Jerry Jericho, Terry Newstrom, Harry Reis and Mark Alterici voting for Paul Pivovarnik. Paul abstained from voting. Paul Pivovarnik was named to the Regional Police Board
8. Appoint person to the Regional Police Board for 2013  
Paul Pivovarnik nominated Jerry Jericho. After asking three times if there were any other nominations, nominations were closed.  
Roll Call Vote by name showed Randy DiPiazza, Terry Newstrom, Paul Pivovarnik, Harry Reis and Mark Alterici voting for Jerry Jericho. Jerry abstained from voting. Jerry Jericho was named to the Regional Police Board.
9. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the application for Paid Accessible Parking Space at 106 Prospect Avenue.  
Roll Call Vote Was Unanimous Motion Carried



MAYOR'S REPORT: Nancy reported that she had requested a student representative from the Charleroi Area High School to serve as Junior Mayor. Ian Whiten was selected to be the honorary Junior Mayor. Nancy also reported on the forfeiture building. It was determined that the building would be put up for auction or have sealed bids.

PETITIONS FOR REDRESS OF GRIEVANCES

Kenneth Scheponick addressed Council to update them on what was happening at the Mid Mon Valley Transit Authority. They have purchased and tore down the old Stout's building and are using that as a park and ride. He also reported that there will be bus service to Washington, PA starting sometime this year.

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$126,735.19 and bills to be paid of \$25,010.29, with the total of all bills being \$151,745.48.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Jerry Jericho reported that the Regional Police Board is still working on the Civil Service Commission, getting ready to hire a full time officer to replace Scott Abbott.

RECREATION: Walter Stelma – Randy DiPiazza

Walter Stelma reported that he will be having a meeting with the public on March 11<sup>th</sup>, 2013 at 6:30 p.m. to find out what they are interested in having the Recreation Committee provide this year.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

Tom Santoro reported that the Christmas wreaths are down, Randy questioned about the snowflake lights that the Borough had used in the past. Tom reported that they will be getting the electrical problems fixed on the streets and the lights will be used next Christmas.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Tom Santoro read the Fire Department report for the month of January 2013.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

Nancy reported that she has sent out two letters of support to District Attorney Gene Vittone for his work on nuisance homes in Washington County.

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Council was given an update on the meeting held on the Gas Well House issue.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT: Donn reported on several discussion items starting with the sidewalk ordinance. He suggested that he and Mike Lucas go over more items in the ordinance. Donn gave an update on the Community Center. He started an advisory board to oversee the project. Donn also discussed Revive 2016 with their first meeting being held on March 11<sup>th</sup> at 3:30 p.m. Donn reported to Council that he has had Interns and Community service people helping him with the recording of borough records that

need to be destroyed. There were no bids received for the sale of the 1992 Chevy 1500 pickup truck or the 1998 Ford Explorer. They will repost the vehicles. Then finally he reported on the LST taxes that are owed to the borough by World Kitchen. Mike Lucas will be sending a letter to ADP for them to turn over the monies owed.

AGENDA:

1. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to appoint Seals & DeMillion as the Audit Firm for the 2012 audit.

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Walt Stelma and seconded by Paul Pivovarnik to appoint Debbie Buck to the vacant seat on Planning Commission. The seat will expire 12/31/16.

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Jerry Jericho and seconded by Harry Reis to declare Mark Rothrock's seat on the Planning Commission Vacant because of being a non-resident. Seat expiring 12/31/13.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Paul Pivovarnik and seconded by Jerry Jericho to extend Ken Scheponick's seat on the Planning Commission to end 12/31/15.

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Jerry Jericho and seconded by Paul Pivovarnik to extend Jim Yohe's seat on the Board of Adjustment to end date of 12/31/13.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Organizational Chart.

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Harry Reis and seconded by Jerry Jericho to approve the purchase of LED lights from the Gas Well Fund in the amount of \$21,255.00 with a rebate of \$5,900.00.

Roll Call Vote Was Unanimous

Motion Carried

8. Nomination by Walter Stelma and seconded by Jerry Jericho to appoint Keystone Collection as the delinquent EIT tax collector. There being no other nominations, nominations were closed.

Roll Call Vote Was Unanimous

Nomination Carried

9. Nomination by Harry Reis and seconded by Walter Stelma to appoint Keystone Collection as the delinquent LST tax collector. There being no other nominations, nominations were closed.

Roll Call Vote Was Unanimous

Nomination Carried

10. Motion by Paul Pivovarnik and seconded by Jerry Jericho to approve the renewal of the Garbage contract with Fayette Waste.

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Randy DiPiazza and seconded by Walter Stelma to have permission to request a court order to destroy guns that have been in the Borough's safe.

Roll Call Vote Was Unanimous

Motion Carried

Mark Alterici requested an executive session to discuss personnel matter on hiring of Code Position.

12. Nomination by Randy DiPiazza and seconded by Walter Stelma to hire Andrew Pivovarnik to the part-time code position at \$8.25 per hour not to exceed 20 hours a week. There being no other nominations, nominations were closed.

Roll Call Vote Showed Randy DiPiazza, Jerry Jericho, Harry Reis, Walter Stelma and Mark Alterici voting "yes" and Paul Pivovarnik abstained from voting.

Nomination Carried

Motion by Randy DiPiazza and seconded by Paul Pivovarnik to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

Meeting adjourned at 7:10 p.m.

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on March 14, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Terry Newstrom, Paul Pivovarnik, Walter Stelma and President Mark Alterici.

Harry Reis was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey, Solicitor Mike Lucas and Borough Secretary Roberta Doerfler.

Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Minutes of the Regular Meeting of February 13, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy Ellis swore in Ian Whiten as Junior Mayor of the Borough of Charleroi. Ian then read the Regional Police reports for January and February 2013. Ian also reported that he will be helping to coordinate the Student Government activities this year. Nancy then shared that Charleroi, North Charleroi and Speers Borough Mayors are award recipients from the Mon Valley Progress Council for the participation in Regionalizing the Police Department. Nancy announced there will be a Rabies Clinic on May 19<sup>th</sup> at the YMCA from 10:00 a.m. to 4:00 p.m.

PETITIONS FOR REDRESS OF GRIEVANCES

None

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$101,684.41 and bills to be paid of \$11,363.95, with the total of all bills being \$113,048.36.

Motion by Terry Newstrom and seconded by Randy DiPiazza to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Jerry Jericho reported that the next Regional Police Board meeting is on March 20<sup>th</sup>. The Civil Service Commission will give exams on April 2<sup>nd</sup> at the Borough Building.

RECREATION: Walter Stelma – Randy DiPiazza

There will be a recreation meeting at the Borough Building on Monday March 18<sup>th</sup> at 7:00 p.m. The Easter Egg Hunt will be at the Pony Field on March 30<sup>th</sup> at 11:00 a.m. Mark Alterici requested that the Secretary send a letter to the Trustee of the park getting permission to use the park. Council set a limit of \$200.00 to be spent on prizes.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

Tom Santoro reported that the LED bulbs will be delivered in April. Tom also reported that Fallowfield Avenue will be repaved in April. During milling and repaving Fallowfield will be closed and there will be two way traffic on McKean Avenue, with restricted parking.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy DiPiazza read the EMS report for the month of February. Tom Santoro read the Fire Department report for the month of February. There will be the Good Friday Fish Fry at the Fire Hall. Tom also reported that the department is QRS certified first responders.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the Code Enforcement report for the month of February. Paul Pivovarnik questioned whether Council was going to replace the part time Code Officer that quit. They will add re-advertisement of the position to the agenda.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT: Donn reported that the demolition of the Columbus Hotel is moving along. Donn also reminded everyone that there will be a Revive 2016 Meeting on Monday March 18<sup>th</sup> at 3:30p.m.

AGENDA:

1. Motion by Walter Stelma and seconded by Jerry Jericho to approve the paid accessible parking stall for 211 Prospect Avenue (Lees)

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Terry Newstrom and seconded by Walter Stelma to approve the accessible parking stall for 234 Fallowfield Avenue in front of Post 22 American Legion

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Paul Pivovarnik and seconded by Terry Newstrom to table the accessible parking application for 234 Fallowfield Avenue on third street side of Post 22 American Legion.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the suggested codification changes with the exception of the landlord parts.

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve Resolution #2 of 2013 – tax claim release for 811 – 811 ½ Sixth Street.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve Resolution #3 of 2013 – tax claim release for 1015 Lincoln Avenue.

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Walter Stelma and seconded by Paul Pivovarnik to approve Resolution #4 of 2013 – tax claim release for 213 Lincoln Avenue.

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Walter Stelma and seconded by Terry Newstrom to approve the following Resolutions

Resolution #5 of 2013 – tax claim release for 807 Prospect Avenue

Resolution #6 of 2013 – tax claim release for 527 Washington Avenue

Resolution #7 of 2013 – tax claim release for 516 Washington Avenue

Resolution #8 of 2013 – tax claim release for 735 Fallowfield Avenue

Resolution #9 of 2013 – tax claim release for 203 – 203 ½ Rear Shady Avenue

Resolution #10 of 2013 – tax claim release for 301 – 303 McKean Avenue

Resolution #11 of 2013 – tax claim release for 707 Third Street

Resolution #12 of 2013 – tax claim release for 717 Fallowfield Avenue

Resolution #13 of 2013 – tax claim release for 111 Lincoln Avenue

Resolution #14 of 2013 – tax claim release for 411 Eleventh Street

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve Resolution #15 of 2013 – certification and release to the Redevelopment Authority for property to be demolished at 301 – 303 McKean Avenue.



Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve Resolution #16 of 2013 – commit \$71,500.00 for third floor of Borough Building restoration/elevator system.

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Paul Pivovarnik and seconded by Jerry Jericho to approve hiring up to four (4) summer workers for the Street Department at 32 hours/week @ \$10.00/hr.

Roll Call Vote Was Unanimous

Motion Carried

12. Motion by Randy DiPiazza and seconded by Paul Pivovarnik to approve \$10,000.00 for Tourism Grant Application for Community Strategy.

Roll Call Vote Was Unanimous

Motion Carried

13. Motion by Terry Newstrom and seconded by Walter Stelma to re-advertise for part time code officer with the applications being due April 4<sup>th</sup>.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Terry Newstrom and seconded by Jerry Jericho to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

Meeting was adjourned 7:00 p.m.

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on April 11, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Terry Newstrom, Paul Pivovarnik, Walter Stelma and President Mark Alterici.

Harry Reis was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey, Solicitor Seth Tongchinsub and Borough Secretary Roberta Doerfler.

Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the Minutes of the Regular Meeting of March 14, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy reported that her Junior Mayor Ian Whiten was just informed the he is the 2013 Class Valedictorian. Congratulations. Ian then read the police report for the month of March 2013 and gave an update

on the progress of Student Government Day. The American Legion and Charleroi Federal both donated monies to the Student Government event to cover lunches.

PETITIONS FOR REDRESS OF GRIEVANCES

None

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$121,453.93 and bills to be paid of \$14,383.64, with the total of all bills being \$135,837.57.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

No Report

RECREATION: Walter Stelma – Randy DiPiazza

Walter Stelma reported that the Easter Egg Hunt went well. He also reported that the Recreation Committee will be holding board game nights at the area parks.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

Tom Santoro reported that Fallowfield Avenue will be paved June 6<sup>th</sup> & 7<sup>th</sup>. Summer sweeper schedule has started and the police will be ticketing cars that have not been moved. Tom stated that he has sent the town clock out for repairs, should be returned in a couple of weeks if parts are available. The street department has put in the LED lights on the street lights and in the maintenance building. They have also opened up the Market House and repaired items there for use this summer. Community service workers have been working on the planters throughout town.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy DiPiazza read the EMS report for the month of March 2013. Tom Santoro read the Fire Department report for the month of March, 2013.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the Code Enforcement report for the month of March, 2013.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT: Donn reported mentioned that the Community Service workers have been cleaning up town, preparing the planters for flowers for Clean-Up Days scheduled at the end of the month. Donn also reported on the festivities lined up for the July 3<sup>rd</sup> Celebration.

AGENDA:

1. Motion by Walter Stelma and seconded by Terry Newstrom to approve the Accessible Parking application (non-paid) for 324 Shady Avenue (Walter Lucas)

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve Resolution #17 of 2013 – Redevelopment Cert & Release for demolitions' list.

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Terry Newstrom and seconded by Walter Stelma to approve Donn to attend the annual conference in Hershey

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve Donn as the voting delegate for General Assembly of Boroughs

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Randy DiPiazza and seconded by Walter Stelma to approve the hiring of summer help for the Street Department; Steve Iacovino, Ian Whiten, Anthony Siwiak and Scott McAfee

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Terry Newstrom and seconded by Jerry Jericho to approve Resolution #18 of 2013 – Property Sale Policy.

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Randy DiPiazza and seconded by Terry Newstrom to accept Robert Whiten Jr. Civil Service letter of resignation

Roll Call Vote Was Unanimous

Motion Carried

8. Paul Pivovarnik and Terry Newstrom nominated Mike Malady to the seat on the Civil Service Commission. After asking three times if there were any other nominees and there being none, nominations were closed. Roll call vote by name was taken.

Roll Call Vote Was Unanimous for Mike Malady

Nomination Carried

9. Motion by Terry Newstrom and seconded by Randy DiPiazza to authorize the Borough Manager to sign petitions to preserve historic tax credits.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Terry Newstrom and seconded by Jerry Jericho to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on May 9, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Walter Stelma and President Mark Alterici.

Terry Newstrom and Harry Reis were absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey, Solicitor Seth Tongchinsub and Borough Secretary Roberta Doerfler.

Motion by Randy DiPiazza and seconded by Paul Pivovarnik to approve the Minutes of the Regular Meeting of April 11, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy stated that she received a letter from the LCB stating that their license was not renewed. The Regional Police received monies through the PCCD Grant system in the amount of \$23,038.20 for the Chief's grant. Also she reported that the Civil Service Commission has completed the exam and agility testing of the Police. The oral exams will be held on Monday May 13<sup>th</sup>.

PETITIONS FOR REDRESS OF GRIEVANCES

None

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$78,038.59 and bills to be paid of \$16,238.33, with the total of all bills being \$94,276.92.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

No Report

RECREATION: Walter Stelma – Randy DiPiazza

Walter Stelma reported that there will be a Recreation meeting on May 29<sup>th</sup> at 6:30.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

Tom Santoro read the street report for the month of April and he also reported that the clock in Magic City Square is fixed at a cost of \$220...

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Tom Santoro read the fire department report for the month of April 2013. He also reported that the fire department will be selling a meat ticket and a coach purse ticket.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

The Columbus Hotel demolition should begin in July of 2013. Michele read her reports for the month of April 2013.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT:

AGENDA:

1. Motion by Paul Pivovarnik and seconded by Jerry Jericho to approve the Building Safety Month Proclamation.

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Jerry Jericho and seconded by Walter Stelma to approve the accessible parking application for 306 Lincoln Avenue (Anton)

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Paul Pivovarnik and seconded by Jerry Jericho to table the request for a curb cut at 1210 Lower Meadow contingent on Tom Santoro's findings.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the request for a curb cut at 100 Prospect Avenue.

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the request from Transit Authority on parking spot elimination.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Paul Pivovarnik and seconded by Jerry Jericho to direct the Solicitor to prepare an Ordinance concerning furniture on porches.

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Walter Stelma and seconded by Paul Pivovarnik to reject all previous bids on the vehicles the Borough has for sale.

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Randy DiPiazza and seconded by Paul Pivovarnik to put the vehicles out for rebid according to the new Borough policy.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Randy DiPiazza and seconded by Walter Stelma to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on June 13, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Terry Newstrom, Paul Pivovarnik and President Mark Alterici.

Harry Reis and Walter Stelma were absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey, Solicitor Seth Tongchinsub and Borough Secretary Roberta Doerfler.

Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve the Minutes of the Regular Meeting of May 9, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy read the Police report for Charleroi Borough. She then reported that the Regional Board has started contract negotiations with the Police. Nancy also reported that Rex will be doing a demonstration at the J.K. Tener Bridge opening on June 29<sup>th</sup>

PETITIONS FOR REDRESS OF GRIEVANCES

1. Charles Mihealsick – He came to council to complain that he feels he was being harassed by the Borough Manager. President Mark Alterici told Mr. Mihealsick that the Borough Manager has a right to question what kind of project he was working on and if he received the correct permits.
2. James Nevins – Requested that the Borough paint the curbs throughout town. Donn told Mr. Nevins that he actually has 75 volunteers from the Charleroi Baptist Church coming in on June 21<sup>st</sup> and 22<sup>nd</sup> to do work in the Borough and that curb painting was one of the projects.

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$136,856.97 and bills to be paid of \$4,703.66, with the total of all bills being \$141,560.63.

Motion by Terry Newstrom and seconded by Jerry Jericho to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Jerry reported that the next Regional Police meeting will be held on June 19, 2013 at 6:00 p.m. He also reported that the Police will have a table and will hold a demonstration at the Bridge opening on June 29<sup>th</sup>.

RECREATION: Walter Stelma – Randy DiPiazza

Paul Pivovarnik thanked all who helped in the Park Clean-Up.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

Tom Santoro reported that all the walk/don't walk signals have been changed to LED lighting and that the street department has been busy cutting grass in the Borough. He also mentioned that they have been saving the millings from the Fallowfield Avenue repaving project for the walking track up on Meadow Avenue.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy DiPiazza read the EMS report for the month of May 2013. Tom Santoro read the Fire Department report for the month of May 2013. Tom also reported that the fire department will be selling hoagies on June 28<sup>th</sup>.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the Code Enforcement report for the month of May 2013. Michele thanked the street crew for all the work they have done cutting grass.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT: Donn reported that he will be working with the volunteers from the Charleroi Baptist church on June 21<sup>st</sup> and 22<sup>nd</sup>. They will be working on painted curbs, general clean-up through town and clean-up on the properties through the Zero Tolerance area between 8<sup>th</sup> and 5<sup>th</sup> street on Fallowfield Avenue. Council agreed to provide lunch for the volunteers both days at the Market House. Donn then reported that the budget is \$70,000 to the good so far this year. We haven't had to borrow any money from the TA Loan. Donn reported the Mike Lucas has agreed to pay for 1 of the basketball hoops that will be purchased for the parks.

AGENDA:

- 13. Motion by Terry Newstrom and seconded by Randy DiPiazza to approve the purchase of mulch at a cost of \$10,075.00 and the purchase of basketball hoops and other equipment at a cost of \$2,013.98.

Roll Call Vote Was Unanimous

Motion Carried

- 14. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the leasing and installation of cameras at Crest Avenue Park with a three year lease, \$239.00 down and \$119.00 per month for the next 36 months, no charge parts and labor, with one dollar buyout.

Roll Call Vote Was Unanimous

Motion Carried

- 15. Motion by Terry Newstrom and seconded by Randy DiPiazza to approve the removal of playground equipment at the 3<sup>rd</sup> Street Park.

Roll Call Vote Was Unanimous

Motion Carried

- 16. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve proceeding with the Zero Tolerance Zone initiative.

Roll Call Vote Was Unanimous

Motion Carried

**Zero Tolerance Zone**

Narrative; The Borough of Charleroi will designate a District every year. The District will include the following 6 month initiatives;

- Increased Code Enforcement (Twice weekly walk through)
- Rental Inspections & Ordinance Enforcement
- Property Maintenance
- Littering Fines
- Increased Police Patrols (Visible and Undercover)
- Increased Crime Reporting/Tracking
- Crime Hot Line
- Signs warning of Zone
- Increased Lighting
- Video Surveillance
- Community Crime Watch Program
- Curfew Enforcement
- Litter Clean Up
- District Attorney/Drug Task Force Assistance
- Monthly Public Meeting in neighborhood
- Demolitions Priority

**Budget \$7,500**

Police-\$3,700	Video \$1,500	Code Enforcement \$1,000
Outreach \$300		Lighting \$1,000

- 17. Motion by Terry Newstrom and seconded by Paul Pivovarnik to designate the Borough Manager as the Loss Control Manager.

Roll Call Vote Was Unanimous

Motion Carried

### Loss Control Commitment Statement

Charleroi Borough's elected officials and operational management are committed to promoting a culture that encourages Safety and Risk Management at all levels of the organization by providing:

- Clear expectations and follow through,
- The appropriate resources to effectively control risks associated with employee and public safety and protection of property, and
- Properly trained leadership, management and employees.

All elected officials, managers, employees, volunteers, and contractors are expected to execute the objective that the most efficient, and only acceptable way, to complete any task is by purposefully minimizing risk.

### 18. Motion by Terry Newstrom and seconded by Randy DiPiazza to approve the revised Borough Manager Job description.

Roll Call Vote Was Unanimous

Motion Carried

#### Charleroi Borough Manager-Job Description

- ( 1) The Borough Manager shall supervise and be responsible for the activities of all municipal departments, except the Police Department.
- (2) The Manager shall, with the approval of Council, hire and, when necessary for the good of the service, shall suspend without pay all employees under his or her supervision, and shall report at the next regularly scheduled meeting of Council any action taken under authority of this division (B)(2), provided that persons covered by the civil service provisions of the Borough Code shall be hired, suspended, or discharged in accordance with the provisions.
- (3) The Manager shall prepare and submit to Council, before the close of the fiscal year, or on the other date as Council may determine, a suggested budget for the next fiscal year and an explanatory budget message. In preparing the budget, the Manager, or an officer of the Borough of Charleroi designated by the Manager, shall obtain from the head of each department, agency, board, or officer, estimates of revenues and expenditures and the other supporting data as the Manager requests. The Manager shall review the estimates and may suggest revisions when submitting the suggested budget to Council. The Manager shall be responsible for the administration of the budget after its adoption by Council.
- (4) The Manager shall hold the other offices or head 1 or more of the municipal departments as Council may, from time to time, direct.
- (5) The Manager shall attend all meetings of Council and its committees, shall have the right to take part in the discussion, and shall receive notice of all special meetings of Council or its committees.
- (6) The Manager shall prepare the agenda for each meeting of Council and supply facts pertinent thereto.
- (7) The Manager shall keep Council informed as to the conduct of borough affairs, submit periodic reports on the condition of borough finances, and the other reports as Council requests, and make the recommendations to Council as he or she deems necessary.
- (8) The Manager shall submit to Council, as soon as possible after the close of the fiscal year, a complete report on the financial and administrative activities of the borough for the preceding year.
- (9) The Manager shall see that the provisions of all franchises, leases, permits, and privileges granted by the borough are observed.
- (10) The Manager may employ, by and with the approval of Council, experts and consultants to perform work and to advise him or her in connection with any of the functions of the borough.
- (11) The Manager shall attend to the letting of contracts in due form of law, subject to the approval of the Solicitor, and shall supervise the performance and faithful execution of the same, except insofar as the duties are expressly imposed upon some other borough officer by statute.
- (12) The Manager shall see that all money owed the borough is promptly paid, and that proper proceedings are taken for the security and collection of all the borough's claims.
- (13) (a) The Manager shall be the purchasing officer of the borough and shall purchase, in accordance with the provisions of these codified ordinances, all supplies and equipment for the various agencies, boards, departments, and other offices of the borough.  
(b) The Manager shall keep an account of all purchases, and shall, from time to time or when directed by Council, make a full written report thereof.  
(c) The Manager shall comply with the orders, rules, and regulations established by Council governing the requisition and purchasing of all municipal supplies and equipment.
- (14) (a) All complaints regarding services or personnel of the borough shall be referred to the office of the Manager.  
(b) The Manager, or an officer designated by the Manager, shall investigate, and the Manager shall dispose of, the complaints, and the Manager shall report thereon to Council.
- (15) The Manager, upon Council approval, shall, from time to time, attend conferences to keep up to date with current laws and trends effecting boroughs in the State of Pennsylvania.
- (16) The Manager shall oversee and manage loss control standards, compliance and related responsibilities.**

Except for the purpose of inquiry, Council, its committees, and its members shall deal with the administrative service solely through the Borough Manager, and neither Council nor any of its committees, nor any of its members, shall give orders, publicly or privately, to any subordinates of the Manager.



**SUPERVISION RECEIVED FROM:**

Supervision is received from the Mayor, Borough Manager and Borough Council President.

**MENTAL DEMANDS/QUALIFICATIONS TYPICAL OF THIS POSITION:**

Proficient knowledge of the requirements of the Pennsylvania Borough Code, Right to Know Law, Sunshine Act, Charleroi Borough Code, ability to recognize, analyze, and investigate problems in a logical manner, ability to manage multiple projects/tasks, ability to utilize creativity, ability to maintain a high level of decision-making, ability to adapt to a constantly changing work environment, ability to provide close attention to detail, ability to work under high pressure for results, ability to establish own goals, ability to meet frequent deadlines, ability to work closely with others.

**PHYSICAL DEMANDS TYPICAL OF THIS POSITION:****Constantly Incurred (More than 75% of time on job)**

Ability to sit, ability to communicate orally, ability to hear conversation.

**Frequently Incurred (Between 25% - 75% of time on job)**

Ability to stand, ability to walk, repetitive finger movement, ability to use both hands, ability to use both legs, ability to climb stairs, ability to stoop, use of depth perception, ability to stand for long periods, ability to use a computer for an extended period of time.

**Occasionally Incurred (Less than 25% of time on job)** Ability to lift: ability to lift: Light (Max 10 lbs.), ability to carry/push/pull, ability to kneel, reaching at high or low level, ability to pull hand over hand, ability to balance, repetitive twisting or pressure involving wrists or hands, ability to repeatedly bend, use of color vision, ability to operate a motor vehicle.

**ADA ESSENTIAL JOB FUNCTIONS**

Ability to read, analyze, and interpret reports and documents.

Ability to respond effectively both orally and in writing to inquiries or complaints.

Ability to effectively articulate information to management.

Ability to use independent judgment in achieving assigned objectives.

Ability to take shorthand, either electronically or handwritten.

Ability to use basic mathematics.

Ability to define problems, collect data, establish facts, and draw valid conclusions.

Must be able to sit for an extended time period.

Must be able to work nights and evenings on average 2 times per month.

**QUALIFICATIONS:****Education/Experience**

High School Diploma, A min. of an Associate Degree in Business Management or a minimum of four (4) years of Administrative experience.

**LICENSES, REGISTRATIONS AND CERTIFICATIONS:**

Must possess a valid Pennsylvania Driver's License.

Must be able to pass an annual criminal background check.

**KNOWLEDGE, SKILLS, AND ABILITIES TYPICAL OF THIS POSITION:****Problem Solving Skills**

Investigates and provides root cause analysis of problems, suggests alternatives, evaluates outcomes, and makes formal recommendations for solutions.

**Communication Skills**

Consistently uses good listening skills to remain informed and acts upon or acknowledges receipt of information. Utilizes appropriate grammar, punctuation, and accuracy in written correspondence, manuals, or publications.

**Math Skills**

Performs accurate moderate mathematical functions.

**Computer Knowledge**

Word Processing Software, Spreadsheet Software, Internet/E-Mail/Web Site/Social Media, Database/Contact Management Software, Presentation/Multi-Media Software,

**Other Characteristics**

Documentation and observation skills, Strong organizational skills, Ability to follow established confidentiality policy, ability to follow established safety standards, ability to use various office equipment, e.g., copier, fax, shredder, printer, etc., proven financial management ability and advanced knowledge of applicable regulations.

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

*I have read the above position description and fully understand the requirements set forth therein. I can perform the essential functions of the position with or without accommodation. I will perform all duties and responsibilities to the best of my ability.*

19. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the Loss Control Commitment Statement.

Roll Call Vote Was Unanimous

Motion Carried

20. Motion by Jerry Jericho and seconded by Randy DiPiazza to table the approval of the annual driving record review policy until further questions can be answered.

Roll Call Vote Was Unanimous

Motion Carried

21. Motion by Terry Newstrom and seconded by Jerry Jericho to authorize the advertisement of the sidewalk display ordinance with the noted revisions.

Roll Call Vote Was Unanimous

Motion Carried

22. Motion by Terry Newstrom and seconded by Paul Pivovarnik to award the vehicle bid on the 1998 Ford Explorer to Mr. Susick in the amount of \$525.00

Roll Call Vote Was Unanimous

Motion Carried

23. Motion by Terry Newstrom and seconded by Randy DiPiazza to award the vehicle bid on the 1992 Chevy truck to Toni Zybl in the amount of \$650.00.

Roll Call Vote Was Unanimous

Motion Carried

24. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the curb cut for Spallino's.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Terry Newstrom and seconded by Jerry Jericho to recess the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on July 11, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Jerry Jericho, Paul Pivovarnik, Walter Stelma and President Mark Alterici.

Randy DiPiazza, Terry Newstrom and Harry Reis were absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Solicitor Mike Lucas and Borough Secretary Roberta Doerfler.

Barry Cassidy requested that Council consider a Charleroi Arts and Entertainment Economic Development and Repositioning Strategy for the Coyle Theater. After Mr. Cassidy's presentation Council decided to meet with him at the Agenda meeting on August 1, 2013.

Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Minutes of the Regular Meeting of June 13, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT:

Nancy read the Regional Police report for the month of June for Charleroi Borough. She then reported that the dinner and celebration for the JK Tener Bridge opening went well. The police participated in the Kids Fest at Rep Daley's request. Officer Gardner and Rex will be doing a demonstration at the Allenport

Firehall on Monday July 15<sup>th</sup>. Nancy also reported that the Regional Police are eligible for the Roethlisberger Grant again.

PETITIONS FOR REDRESS OF GRIEVANCES

Rhonda Jaquay addressed Council with her complaint of people loitering across the street from her business. She explained that she has had to call the police continually.

FINANCE: Paul Pivovarnik – Terry Newstrom

Paul Pivovarnik reported bills paid of \$91,320.58 and bills to be paid of \$12,802.63, with the total of all bills being \$104,123.21.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Harry Reis – Terry Newstrom

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Jerry reported that the next Regional Board Meeting is on July 17, 2012 at 6:00 p.m.

RECREATION: Walter Stelma – Randy DiPiazza

Walter reported that the fence was installed at the Crest Avenue Park and the summer recreation started at both Crest Avenue and Woodland Avenue Parks.

STREETS & BUILDINGS: Harry Reis – Jerry Jericho

No Report

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

No Report

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Jerry Jericho read the Code Enforcement report for the month of June, 2013.

SANITATION: Terry Newstrom – Jerry Jericho

No Report

MANAGERS REPORT: Donn reported that the July 3<sup>rd</sup> Community Day went very well. He thanked the Library for their participation in the event. He reported that the Summer Recreation Program has started and the children are receiving free lunches as well as recreation. The next Revive Meeting is scheduled for July 25<sup>th</sup> at SPHS. The first meeting of the Zero Tolerance Zone was well received.

AGENDA:

1. Motion by Walter Stelma and seconded by Paul Pivovarnik to accept Harry Reis's resignation from Council.

Roll Call Vote Was Unanimous

Motion Carried

2. Paul Pivovarnik nominated Deborah Kruell-Buck to fill the vacant seat left by Harry Reis for the remaining 2 years. Mark Alterici asked three times if there were any other nominations. There being no other nominations, nominations were closed.

Roll Call Vote By Name Was Unanimous

Nomination Carried

3. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the advertising of the Revised Sidewalk Ordinance.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the reallocation of Charleroi Street Improvements Project CD 11-08 for Code Enforcement Demolition.

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the attendance of Donn and Michele to the Philadelphia Conference in September/Reclaiming Vacant Properties at a cost not to exceed \$2,500.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Walter Stelma and seconded by Jerry Jericho to approve Resolution #19 of 2013/Local Match in the amount of \$4,530.00 for State Operating Financial Assistance for MMVTA.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Paul Pivovarnik and seconded by Walter Stelma to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on August 7, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Debbie Buck, Walter Stelma and President Mark Alterici.

Terry Newstrom was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Code Enforcement Officer Michele Mackey, Solicitor Mike Lucas and Borough Secretary Roberta Doerfler.

Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve the Minutes of the Regular Meeting of July 11, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT:

Nancy reported that the Calistri family was in town recently looking for projects for which they can donate to. Nancy also reported that the cat project is still ongoing. They recently trapped more cats and had them spayed or neutered and then put in new homes. There will be 2 more cat clinics in September 2013. Nancy then expressed how well the police have been doing fighting crime. The K-9 officer and Officer Gardner put on a demonstration for a Pre-School at Cal-U.

PETITIONS FOR REDRESS OF GRIEVANCES

None

FINANCE: Paul Pivovarnik – Terry Newstrom – Debbie Buck

Paul Pivovarnik reported bills paid of \$101,331.97 and bills to be paid of \$7,338.86, with the total of all bills being \$108,670.83.

Motion by Paul Pivovarnik and seconded by Jerry Jericho to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Terry Newstrom – Randy DiPiazza

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Officer Elijah Defassio read the police report for the month of July. Paul then commended the Police and the Borough for their work in the Zero Tolerance Zone.

RECREATION: Walter Stelma – Debbie Buck

Walter commented on how well the Parks program was doing this year. He also stated that he has more ideas for next year.

STREETS & BUILDINGS: Jerry Jericho – Debbie Buck

Jerry Jericho read the Street Department report for the month of July.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy DiPiazza read the EMS report for the month of July 2013.

COMMUNICATIONSGRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Michele Mackey read the Code Enforcement report for the month of July 2013.

SANITATION: Terry Newstrom – Jerry Jericho

Paul Pivovarnik complained that citizens are putting garbage out too early and wants to send out a reminder of the appropriate time to put garbage out for collection.

MANAGERS REPORT: Donn reported that the mailing from Fort Cherry Ambulance was sent out in error to the citizens of Charleroi, it was only to be sent to Fallowfield residents. Donn thanked the Police and Code Officer Michele Mackey for all their efforts in the Zero Tolerance Zone. Donn then mentioned that the Borough received a letter from the Tener family thanking the Borough for the dinner and Bridge opening festivities. The demolition of the Columbus Hotel may be delayed because of Allegheny Power wanting to relocate the wires and poles in the alley behind the Hotel.

AGENDA:

1. Motion by Walter Stelma and seconded by Debbie Buck to approve the accessible parking space application for 128 Fallowfield Avenue

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve the accessible parking space application for 228 McKean Avenue

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve Resolution #20 of 2013, continued participation in the Mid Mon Valley Regional Enterprise Zone.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Randy DiPiazza and seconded by Jerry Jericho to approve Resolution #21 of 2013, Gas Well House

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve the Cooperation Agreement between Mon Valley Progress Council and Charleroi Borough

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Walter Stelma and seconded by Paul Pivovarnik to approve the tax change refund in the amount of \$12,952.53 to the Mon Valley Regional Chamber of Commerce for the County approved decrease in assessed value for the years of 2007-2012

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Walter Stelma and seconded by Debbie Buck to waive any permit fees for demolition of the gas well house.

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Paul Pivovarnik and seconded by Jerry Jericho to waive any permit fees for the demolition of the Columbus Hotel

Roll Call Vote Was Unanimous

Motion Carried

President Mark Alterici asked for executive session on a litigation matter

Motion by Paul Pivovarnik and seconded by Randy DiPiazza to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on September 12, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Deborah Buck, Walter Stelma and President Mark Alterici.

Terry Newstrom was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey and Seth Tongchinsub.

Motion by Paul Pivovarnik and seconded by Debbie Buck to approve the Minutes of the Regular Meeting of August 7, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Office Mike Leasure read the police report for the month of August 2013. Nancy reported that the Regional Police Board is in negotiations with the police union. Nancy also reported that she resigned from the Mon Valley Trust.

PETITIONS FOR REDRESS OF GRIEVANCES

James Nevins of 905 Meadow Ave. stated that he was here three months ago to request that cars be tagged when parked illegally next to intersections. Paul told Mr. Nevins that the police have been told to patrol the intersection. Mr. Nevins also stated that there is an abandoned vehicle by his home. He would like the police to have it removed.

FINANCE: Paul Pivovarnik – Terry Newstrom – Debbie Buck

Paul Pivovarnik reported bills paid of \$79,308.03 and bills to be paid of \$15,085.14, with the total of all bills being \$97,393.17.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Terry Newstrom – Randy DiPiazza

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

Police negotiations are underway for the Regional Police. Also Nancy reported that three new officers were hired for part-time.

RECREATION: Walter Stelma – Debbie Buck

Charleroi Library will be having Ducktoberfest in October. Trick or Treat will be October 31, 2013. Paul announced that the Borough will be planning a Hockey trip in March of 2014. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the planning of Oktoberfest not to exceed the recreation budget.

Roll Call Vote Was Unanimous

Motion Carried

STREETS & BUILDINGS: Jerry Jericho – Debbie Buck

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy read the EMS report for the month of August 2013. Tom Santoro read the fire department report for the month of August 2013. Tom also mentioned that the fire department will be hosting a gun bash with North Belle Vernon Fire Department on October 5<sup>th</sup>.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

Paul mentioned that there is a grant from the Benedum Foundation for the Rivertown project for a study to develop the downtown area.

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Jerry Jericho read the Code Enforcement report for the month of August 2013. Michele thanked council for allowing her to go to the conference.

SANITATION: Walter Stelma – Randy DiPiazza

No Report

MANAGERS REPORT: Donn reported on the third floor renovation, it is ongoing, getting bids for the elevators. He also reported that he met with the Historical & Museum Commission about the demolitions in town. The Christmas lights are being repaired and painted to get ready for the Holiday season. Donn and Michele have been working on the codification and should have it done by November. Fallowfield Township and Speers are in for the Regionalization just waiting to hear from North Charleroi. Donn reported that we will be getting a new computer for the office. Officer Leasure has been patrolling the Zero Tolerance Zone and has added patrols on 7<sup>th</sup> and Washington and 7<sup>th</sup> and Lincoln. The Borough is still working on getting cameras for this area and hopefully the downtown areas as well. Donn reported that the conference that he and Michele went to was very informative.

AGENDA:

1. Motion by Paul Pivovarnik and seconded by Jerry Jericho to approve the Chamber Plaza Subdivision.

Roll Call Vote Was Unanimous

Motion Carried

- ~~2. Authorize to advertise the final edition of the sidewalk display ordinance.~~ Motion by Randy DiPiazza and seconded by Debbie Buck to table this item.

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Paul Pivovarnik and seconded by Walter Stelma to Authorize a request to reallocate Coyle money from slots funds to the elevator.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Walter Stelma and seconded by Jerry Jericho to Authorize solicitor to prepare Attorneys Fees Ordinance to (allow for filing of liens)

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Jerry Jericho and seconded by Debbie Buck to approve Resolution #22 of 2013 to participate in the Regional Police Department for the year 2014.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Paul Pivovarnik and seconded by Walter Stelma to Approve Regional Planning Resolution #23 of 2013.

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the MMO (Minimum Municipal Obligation for Pension) 2014.

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Jerry Jericho and seconded by Debbie Buck to direct Solicitor to prepare Exotic Animal Registration Ordinance.

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Walter Stelma and seconded by Paul Pivovarnik to approve Residential Trick or Treating in the Borough for Thursday 10/31/13 from 6:00 p.m. to 7:00 p.m.

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Recreation trip to Columbus for the Hockey game on March 28, 2014.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Randy DiPiazza and seconded by Jerry Jericho to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried



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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on October 10, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Terry Newstrom and President Mark Alterici.

Deborah Buck and Walter Stelma were absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey and Solicitor Mike Lucas.

Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve the Minutes of the Regular Meeting of September 12, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Nancy reported that the Police Board is currently in contract negotiation with the Police. The Board also recently hired 3 part-time Officers. Nancy read the police report for the month of September for Charleroi.

PETITIONS FOR REDRESS OF GRIEVANCES

James Protin from Chester Engineers introduced Shawn Rosensteel, the new engineer that will be taking over projects here in Charleroi.

FINANCE: Paul Pivovarnik – Terry Newstrom – Debbie Buck

Paul Pivovarnik reported bills paid of \$163,503.05 and bills to be paid of \$9,145.61, with the total of all bills being \$172,648.66.

Motion by Paul Pivovarnik and seconded by Terry Newstrom to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Terry Newstrom – Randy DiPiazza

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

No Report

RECREATION: Walter Stelma – Debbie Buck

Paul talked about the Hockey Trip to Columbus and requested that Council authorize advertizing of the event. Motion by Terry Newstrom and seconded by Paul Pivovarnik to authorize advertisement of the Hockey Trip to Columbus. Roll Call Vote Was Unanimous Motion Carried

STREETS & BUILDINGS: Jerry Jericho – Debbie Buck

Tom Santoro read the Street Department report for the month of September 2013.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Tom Santoro read the fire department report for the month of September 2013.

COMMUNICATIONSGRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

Donn is working on applying for the LSA Grant to reallocate the Coyle Money.

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the Code Enforcement report for the month of September 2013.

SANITATION: Walter Stelma – Randy DiPiazza

No Report

MANAGERS REPORT:

Mark Alterici requested an executive session to go over pending litigation, contract negotiations and a personnel issue.

AGENDA:

1. Motion by Terry Newstrom and seconded by Jerry Jericho to review and authorize to advertise the sidewalk display ordinance.

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve an accessible parking space for 406 Oakland Avenue (Aponasewicz)

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve an accessible parking space for 525 Washington Avenue (Tabron)

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Terry Newstrom and seconded by Jerry Jericho to approve a paid accessible parking space for 306 Fallowfield Avenue (Meno)

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve hiring Mike Miller Jr., part-time for up to 12 hours per week at a rate of \$9.00/hr. effective October 11, 2013.

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Terry Newstrom and seconded by Randy DiPiazza to authorize to advertise for school crossing guard positions

Roll Call Vote Was Unanimous

Motion Carried

Motion by Paul Pivovarnik and seconded by Randy DiPiazza to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

Council Members stayed after the meeting to work on 2014 budget.

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on November 14, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Deborah Buck, Walter Stelma and President Mark Alterici.

Terry Newstrom was absent.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey and Mike Lucas.

Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Minutes of the Regular Meeting of October 10, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: Officer Bill Gardner read the police report for the month of October 2013. Nancy started her report by thanking all Veterans for their service. She then recognized the Charleroi Fire Department with the PEMA Drill – Urban Search & Rescue drill. It was a great success. Nancy also noted that she would be having a Turkey Trot at the Market House on Saturday November 16, 2013.

PETITIONS FOR REDRESS OF GRIEVANCES

Walter Hopkins from the Authority of the Borough of Charleroi Board was in attendance and noted that there is an opening on the Board is anyone would like to apply. The position is currently held by Tom Santoro.

Dave DiPiazza wanted to recognize past Council Member Don Podwika and thank him for starting the recreation program.

FINANCE: Paul Pivovarnik – Terry Newstrom – Debbie Buck

Paul Pivovarnik reported bills paid of \$142,546.89 and bills to be paid of \$5,778.18, with the total of all bills being \$158,325.07.

Motion by Paul Pivovarnik and seconded by Walter Stelma to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Terry Newstrom – Randy DiPiazza

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

No Report

RECREATION: Walter Stelma – Debbie Buck

Walter Stelma reported that Halloween was a great success, with all of the activities and the parade. The recreation committee is now working on Fa La La Friday on November 29, 2012.

STREETS & BUILDINGS: Jerry Jericho – Debbie Buck

Tom Santoro read the street report for the month of October, 2013. He also mentioned that the sewer problem located at 530 Third Street has been repaired.

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Tom Santoro read the fire department report for the month of October 2013.

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma No Report

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Michele Mackey read the Code Enforcement report for the month of October 2013.

SANITATION: Walter Stelma – Randy DiPiazza No Report

MANAGERS REPORT: Donn Henderson mentioned that there will be a Revive Meeting the Tuesday before Thanksgiving. He is also attending a meeting to look into having security cameras place throughout town. The Borough will be having a Fa La La Friday celebration on November 29<sup>th</sup>. Five businesses have sponsored a horse and carriage for Santa's arrival and for rides. Saturday November 30 will be Small Business Saturday. Donn reported that the Crime Watch meeting went well, about 25 citizens participated. Zero Tolerance Officer Mike Leasure was in attendance.

AGENDA:

1. Motion by Jerry Jericho and seconded by Debbie Buck to approve a Public Accessible Parking space at 114 Prospect Avenue.

Roll Call Vote showed Randy DiPiazza, Paul Pivovarnik, Walter Stelma and Mark Alterici voting "No" and Jerry Jericho and Debbie Buck voting "Yes". With a 4 to 2 vote the motion was denied.

2. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to authorize to advertise the 2014 budget..

Roll Call Vote Was Unanimous Motion Carried

3. Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the 2013 allotment of Redevelopment Funds. Available Community Development Block Grant 2014 Allocation \$125,000. (-\$75,000 for Rehab) Suggested allocations; Additional \$25,000 for Home Rehab, Riverfront/Recreation Improvements \$25,000, Blight Removal \$25,000 and Community Center \$50,000.

Roll Call Vote Was Unanimous Motion Carried

4. Motion by Paul Pivovarnik and seconded by Walter Stelma to support the Coyle Anchor Building Grant.

Roll Call Vote Was Unanimous Motion Carried

5. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to support the Coyle NEA Our Town Grant.

Roll Call Vote Was Unanimous Motion Carried

6. Motion by Paul Pivovarnik and seconded by Randy DiPiazza approve the hiring of Judy Ermlick as Crossing Guard upon passing background check.

Roll Call Vote Was Unanimous Motion Carried

7. Motion by Jerry Jericho and seconded by Walter Stelma to approve the Sidewalk Display Ordinance #1005 of 2013.

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to direct the naming committee to recommend Lee Lane to the road leading to their business

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to direct naming committee to name parking lot next to Colonial Florist for Ed Palumbo.

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Walter Stelma and seconded by Debbie Buck to approve the removal of a parking meter at the corner of 3<sup>rd</sup> and McKean (Liquor Store) and paint yellow line

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Randy DiPiazza and seconded by Debbie Buck to approve Free Holiday Parking on Fridays from November 29 all through December and the 2 weeks of Christmas.

Roll Call Vote Was Unanimous

Motion Carried

Mark Alterici requested an executive session to discuss a personnel issue

12. Motion by Randy DiPiazza and seconded by Paul Pivovarnik to approve the Street Department Contract for the years 2014 -2017.

Roll Call Vote Was Unanimous

Motion Carried

13. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to advertise a position on the Authority Board with applications being due December 4, 2013 by 3 p.m.

Roll Call Vote Was Unanimous

Motion Carried

Motion by Randy DiPiazza and seconded by Walter Stelma to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

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Mark Alterici, President of Council

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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleroi Borough Council was held on December 12, 2013 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Randy DiPiazza, Jerry Jericho, Paul Pivovarnik, Deborah Buck, Terry Newstrom, Walter Stelma and President Mark Alterici.

Also present were: Mayor Nancy Ellis, Borough Manager Donn Henderson, Street Foreman Tom Santoro, Code Enforcement Officer Michele Mackey and Mike Lucas.

Motion by Paul Pivovarnik and seconded by Walter Stelma to approve the Minutes of the Regular Meeting of November 14, 2013.

Roll Call Vote Was Unanimous

Motion Carried

MAYOR'S REPORT: The police report for the month of November was read and Nancy reported on the cat situation. Nancy also announced she held a wedding the past weekend.

PETITIONS FOR REDRESS OF GRIEVANCES

Ken Scheponik came to give the Transit Authority report.

FINANCE: Paul Pivovarnik – Terry Newstrom – Debbie Buck

Paul Pivovarnik reported bills paid of \$43,351.57 and bills to be paid of \$25,771.25, with the total of all bills being \$69,122.82.

Motion by Terry Newstrom and seconded by Jerry Jericho to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Terry Newstrom – Randy DiPiazza

No Report

POLICE: Jerry Jericho – Paul Pivovarnik – Randy DiPiazza

It was discussed that the Borough has entered into a 4 year agreement and will be purchasing 4 more cameras.

RECREATION: Walter Stelma – Debbie Buck

Light up night was a great success we had about 160 kids in town for the puzzler and visit from Santa

STREETS & BUILDINGS: Jerry Jericho – Debbie Buck

Tom Santoro read the report for the month of November

FIRE & AMBULANCE: Randy DiPiazza – Terry Newstrom

Randy reported he hasn't received a report from EMS in three months. Tom read the report of the Fire Dept for the month of November

COMMUNICATIONS

GRANTS & FUNDING: Paul Pivovarnik – Walter Stelma

Paul mentioned that there are grants from the Global Green and Anchor Building

CODE ENFORCEMENT: Terry Newstrom – Jerry Jericho

Terry Newstrom read the report for Code Enforcement for the month of November

SANITATION: Walter Stelma – Randy DiPiazza

No Report

MANAGERS REPORT: Thanked Council and is looking forward to 2014

AGENDA:

1. Motion by Paul Pivovarnik and seconded by Debbie Buck to approve Ordinance #1006 of 2013-Tax Levy Ordinance for 2014

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Walter Stelma and seconded by Randy DiPiazza to approve Resolution #24 of 2013-Coyle Anchor Building Grant

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve Resolution #25 of 2013-Sidewalk Display Ordinance Fee of \$50.00

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Jerry Jericho and seconded by Debbie Buck to approve Resolution #26 of 2013-Tax Collection District

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Randy DiPiazza to approve writing a letter of support for the Global Green Grant

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Walter Stelma and seconded by Paul Pivovarnik to approve the Memorandum of Agreement for the Pa Historic Museum Commission

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Terry Newstrom and seconded by Randy DiPiazza to approve the Memorandum of Understanding for the Charleroi Fire Department Full-Time Driver Position

Roll Call Vote Was Unanimous

Motion Carried

8. Paul Pivovarnik nominated Alan Benyak for the Solicitor position to begin in January of 2014. After asking three times nominations were closed

Roll Call Vote By Name Was Unanimous

Nomination Carried

9. Motion by Terry Newstrom and seconded by Randy DiPiazza to table the request for an accessible parking space on 3<sup>rd</sup> St. by the basement entrance to American Legion

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Paul Pivovarnik and seconded by Terry Newstrom to approve the Charleroi Borough Clerical/Code Employee Contract

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Randy DiPiazza and seconded by Debbie Buck to Approve a 3% increase in hourly rate and 1 additional week vacation for Borough Secretary

Roll Call Vote Was Unanimous

Motion Carried

12. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve the accessible parking request for Briggs/713 8<sup>th</sup> Street

Roll Call Vote Was Unanimous

Motion Carried

13. Paul Pivovarnik nominated Tom Santoro to the Charleroi Borough Water Authority Board. After asking three times nominations were closed.

Roll Call Vote By Name Was Unanimous

Nomination Carried

14. Motion by Terry Newstrom and seconded by Paul Pivovarnik to approve the January 2014 meeting schedule with the re-organization meeting being held on 1/6/14 at the American Legion

Roll Call Vote Was Unanimous

Motion Carried

Motion by Jerry Jericho and seconded by Randy DiPiazza to adjourn the meeting.

Roll Call Vote Was Unanimous

Motion Carried

After the meeting everyone went to the Community Room where there was a presentation to outgoing Solicitor Mike Lucas, Council President Mark Alterici, Council Member Walter Stelma, Mayor Nancy Ellis and Borough Code Clerk Sylvia Whiten. There was also a presentation to Robert Whiten Sr. for 50 years of service.

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Paul Pivovarnik, President of Council

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Roberta Doerfler, Borough Secretary