



The Regular Meeting of Charteroi Borough Council was held on January 9, 2019 at 6:00 p.m. In the Council Chambers.

Roll Call showed the following Members of Council present: Larry Celaschi, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chief Eric Porter and Borough Secretary Roberta Doerfler.

Motion by Jeannine Motycki and seconded by Martin Gassner to approve the Minutes of the Regular Meeting of December 13, 2018. Roll Call vote was unanimous Motion Carried

#### MAYOR'S REPORT:

Ed Bryner reported that the Tri County Boroughs meeting will be held on January 17, 2019 at Hoot Owls in New Eagle.

#### FINANCE: Jeannine Motycki – Martin Gassner

Jeannine reported bills paid of \$57,104.81 and bills to be paid of \$93,691.45, with the total of all bills being \$150,796.26.

Motion by Jody Cheplic and seconded by Heidi Cramer to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

#### PERSONNEL: Heidi Cramer – Nancy Ellis

Nancy reported that the paid Fire driver is now on duty.

#### PUBLIC WORKS & CODE: Nancy Ellis - Jody Cheplic

Jody Cheplic gave a report of the code enforcement office.

#### COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Larry Celaschi – Martin Gassner

Larry brought up the discussion about the third floor and what we are using the remaining balance of the LS 14-01 grant. (suggested electrical upgrades)

#### PARKS AND RECREATION: Jody Cheplic – Heidi Cramer

Jody reported the they had a recreation meeting and that there will be monthly meetings on the first Wednesday of each month at 1:00 p.m. She stated that next month's meeting will be discussing the Easter Egg Hunt.

#### POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter read the report for the month of December and also the year-end report. Jeannine reported that the documents were signed for the line of credit that the police board took out in the amount of \$80,000.

#### FIRE & EMS: Heidi Cramer – Jody Cheplic

Heidi gave the fire report for the month of December and the year-end report. Bobby Whiten then mentioned a few fundraisers that they are working on.

#### PUBLIC DISCUSSION ON AGENDA ITEMS: None

**AGENDA:**

1. Heidi Cramer nominated Jeannine Motycki to the police board. After asking three more times for other nominations. Roll Call vote was taken

Roll Call Vote Was Unanimous                      Jeannine Motycki being a member of police board

2. Nancy Ellis nominated Jerry Jericho to the police board. After asking three more times for other nominations. Roll Call vote was taken

Roll Call Vote Was Unanimous                      Jerry Jericho being a member of police board

3. Martin Gassner nominated Nancy Ellis to be an alternate to the police board. After asking three more times for other nominations. Roll Call vote was taken

Roll Call Vote Was Unanimous                      Nancy Ellis being an alternate to the police board

4. Jeannine Motycki nominated Dana Zajack to the vacancy board. After asking three more times for other nominations. Roll Call vote was taken

Roll Call Vote Was Unanimous                      Dana Zajack being a member of vacancy board

5. Nomination of a person to the Planning Commission was tabled

6. Motion by Heidi Cramer and seconded by Jody Cheplic to approve the Little Great Race Committee request for September 7, 2019

Roll Call Vote Was Unanimous                      Motion Carried

7. Motion by Larry Celaschi and seconded by Martin Gassner to approve the Girl Scout Daisy Troop request to meet in the Community Room

Roll Call Vote Was Unanimous                      Motion Carried

8. Motion by Jeannine Motycki and seconded by Jody Cheplic to authorize to advertise for bids for the CCTV Insp. Phase I

Roll Call Vote Was Unanimous                      Motion Carried

9. Motion by Jody Cheplic and seconded by Nancy Ellis to approve the accessible parking application for 723 Lincoln Ave

Roll Call Vote Was Unanimous                      Motion Carried

10. Motion by Heidi Cramer and seconded by Jody Cheplic to approve Charleroi Community Center Project LS 14-01 (suggest upgrade electrical 3<sup>rd</sup> floor)

Roll Call Vote Was Unanimous                      Motion Carried

11. Motion by Jody Cheplic and seconded by Heidi Cramer to approve certification and release for Code Enforcement Demolition upon submission of necessary documents

Roll Call Vote Was Unanimous                      Motion Carried

12. Motion by Nancy Ellis and seconded by Jody Chepic to authorize Citizens Bank proposed ADA sidewalk Ramp conditional on final review

Roll Call Vote Was Unanimous

Motion Carried

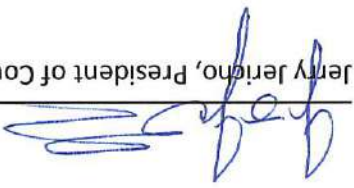
ADDRESS OF GRIEVANCES:

Motion by Jody Chepic and seconded by Nancy Ellis to adjourn the meeting.

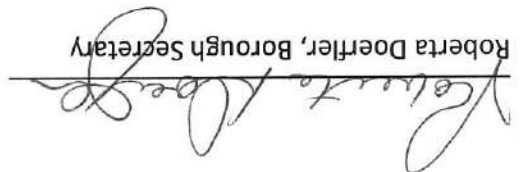
All in Favor

Motion Carried

Jerry Jericho, President of Council



Roberta Doerfler, Borough Secretary



The Regular Meeting of Charleoi Borough Council was held on February 14, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Jody Cheplic, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Larry Celaschi and Heidi Cramer were absent

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Lieutenant Mark Yates and Borough Secretary Roberta Doerfler.

Motion by Jeannine Motycki and seconded by Nancy Ellis to approve the Minutes of the Regular Meeting of January 9, 2019. All In Favor

**MAYOR'S REPORT:**

Ed Bryner reported that the Tri County Boroughs meeting will be held on February 21, 2019 at Charleoi Fire Social Hall.

**FINANCE:** Jeannine Motycki – Martin Gassner

Jeannine reported bills paid of \$59,159.56 and bills to be paid of \$66,056.12, with the total of all bills being \$125,215.68.

Motion by Nancy Ellis and seconded by Jody Cheplic to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

**PERSONNEL:** Heidi Cramer – Nancy Ellis

Nancy reported that council will be voting to approve a contract with Matt Prentice as the paid fire driver.

**PUBLIC WORKS & CODE:** Nancy Ellis - Jody Cheplic

Nancy Ellis reported that the street department has been looking for a reasonable priced dump truck to replace the truck that has broken down. Jody Cheplic gave a report of the code enforcement office for the month of January.

**COMMUNITY PLANNING/ECONOMIC DEVELOPMENT:** Larry Celaschi – Martin Gassner

No report

**PARKS AND RECREATION:** Jody Cheplic – Heidi Cramer

Jody reported the they had a recreation meeting on the first Wednesday of the month. At this meeting they discussed Student Government day. It will be held at the Borough Building and lunch will be catered. Jaime Protin offered to pay for the draw string bags that we were hoping to order for the students. Jody also gave an update on the Easter Egg Hunt and Clean-up day. Jody also mentioned that we would like to have the businesses in town adopt a planter which they would take care of throughout the summer. Movie Nights will begin in June.

**POLICE:** Jerry Jericho – Jeannine Motycki – Nancy Ellis

Mark Yates read the report for the month of January. Mark also updated the council members that their computer system had crashed. It is now fixed and up and running. Jeannine mentioned that she is working on a few fundraisers for the police.

**FIRE & EMS:** Heidi Cramer – Jody Cheplic

Jody gave the fire report for the month of January. Bobby Whiten then mentioned a few fundraisers that they are working on.

PUBLIC DISCUSSION ON AGENDA ITEMS:

None

AGENDA:

1. Jeannine Motycki offered to be the Primary Representative to the MMV COG  
All In Favor
2. Jerry Jericho and Marty Gassner offered to be the Alternate Representative to the MMV COG  
All In Favor
3. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the cooperation agreement with the Redevelopment Authority of Washington County for the RCAP  
Roll Call Vote Was Unanimous  
Motion Carried
4. Motion by Nancy Ellis and seconded by Jody Cheplic to authorize Mackin Engineering to seek bids for geotechnical drilling for 13<sup>th</sup> Street slide.  
Roll Call Vote Was Unanimous  
Motion Carried
5. Motion by Jeannine Motycki and seconded by Martin Gassner to accept the bid from Insight Pipe Contracting in the amount of \$68,470 for the CCTV Inspection Project contingent upon RACW approval  
Roll Call Vote Was Unanimous  
Motion Carried
6. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the non-paid accessible parking application for 306 Meadow Avenue  
Roll Call Vote Was Unanimous  
Motion Carried
7. Motion by Jeannine Motycki and seconded by Jody Cheplic to authorize the General Code cost estimate to update e-code with ordinances at a cost of between \$665 and \$795  
Roll Call Vote Was Unanimous  
Motion Carried
8. Motion by Nancy Ellis and seconded by Jody Cheplic to approve the contract between Charerol Borough and the Paid Fire Driver Matt Prentice  
Roll Call Vote Was Unanimous  
Motion Carried
9. Motion by Jody Cheplic and seconded by Martin Gassner to authorize sending out the revised RFP for Early Intervention Program  
Roll Call Vote Was Unanimous  
Motion Carried
10. Motion by Jeannine Motycki and seconded by Nancy Ellis to authorize the revised cost estimate for Zoning Ordinance Amendment to \$1,000  
Roll Call Vote Was Unanimous  
Motion Carried

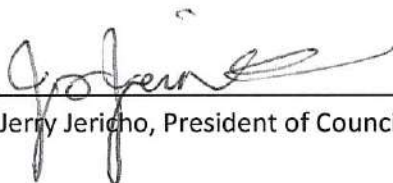
REDRESS OF GRIEVANCES: Sylvia Whiten asked if individuals would be able to adopt a planter in town to take care of, which council was very happy to say yes. She also spoke about the American flags in town and she was hoping someone would take the reins to care for them.

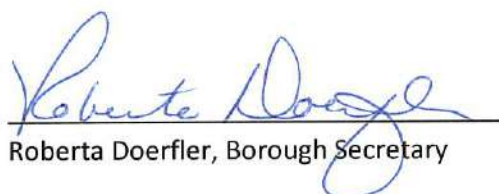
At this time Council went into Executive Session to discuss a financial matter.

Motion by Jody Cheplic and seconded by Nancy Ellis to adjourn the meeting.

All in Favor

Motion Carried

  
\_\_\_\_\_  
Jerry Jericho, President of Council

  
\_\_\_\_\_  
Roberta Doerfler, Borough Secretary

The Agenda Meeting of Charteroi Borough Council was held on March 6, 2019 at 6:00 p.m. in the

Council Chambers.

Roll Call showed the following Members of Council present: Jody Cheplic, Heidi Cramer, Nancy Ellis,

Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani and Borough Secretary Roberta

Doerfler.

First order of business was to select a new person to the vacant council seat. Mark Alterici was the only applicant. A roll call vote by name was unanimous for Mark Alterici. Mark was then sworn in by District Magistrate Larry Hopkins. Mark then took his seat at council.

Next item of business was to approve the Early Intervention Program Resolution. Jeannine Motycki made the motion with Heidi Cramer making the second. Roll call vote showed Mark Alterici abstaining from voting because he hadn't had a chance to learn more about the program since he was just sworn in and the rest of council voting "yes". Motion Carried

A motion was made by Jeannine Motycki and seconded by Nancy Ellis to close 13<sup>th</sup> Street for safety

reasons because of the road slide. Vote by Council was All in Favor Motion Carried

The rest of the meeting council selected the agenda items for the Regular Meeting to be held March 13,

2019

Motion by Heidi Cramer and seconded by Jeannine Motycki to adjourn the meeting. All in Favor

Motion Carried

The Regular Meeting of Charteroi Borough Council was held on March 13, 2019 at 6:00 p.m. in the

Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chief Eric Porter and Borough

Secretary Roberta Doerfler.

Motion by Heidi Cramer and seconded by Martin Gassner to approve the Minutes of the Regular

Meeting of February 13, 2019.

Roll Call vote was unanimous

Motion Carried

MAYOR'S REPORT:

Ed Bryner reported that the Tri County Boroughs meeting will be held on March 21, 2019 at California

Hill Men's Club.

FINANCE: Jeannine Motycki – Martin Gassner

Jeannine reported bills paid of \$103,512.37 and bills to be paid of \$69,928.73, with the total of all bills being \$173,441.10.

Motion by Nancy Ellis and seconded by Heidi Cramer to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

Jeannine then mentioned that we need to remove Debbie Buck as a signer on the checks and add her name because she is on Finance. Nancy Ellis then made a motion to have Jeannine Motycki as a signer on the Borough checks, Heidi Cramer seconded the motion. Roll Call vote was unanimous Motion Carried.

PERSONNEL: Heidi Cramer – Nancy Ellis

No Report



**PUBLIC WORKS & CODE:** Nancy Ellis - Jody Cheplic

Jody Cheplic gave a report of the code enforcement office. She also mentioned that she gave code a few more properties to check on. Then a motion by Nancy Ellis and a second by Jeannine Motycki to authorize the street department to get a sewer jetter at a cost of \$1,500 to flush out the sewer, only if there was an urgency to the matter. Roll Call vote was unanimous Motion Carried Next Jeannine brought up that the street department was in need of a truck and that the guys had found one that would suit their needs. It is an F350 single one ton pick up truck. Jeannine Motycki made a motion and Mark Alterici seconded to purchase the truck for \$10,000. Roll Call vote was unanimous Motion Carried

**COMMUNITY PLANNING/ECONOMIC DEVELOPMENT:** Mark Alterici – Martin Gassner

No Report

**PARKS AND RECREATION:** Jody Cheplic – Heidi Cramer

Jody reported that the Easter Egg Hunt will be at the Pony Field on April 20, 2019 from 11-1. City Reach Church will be there also, they will be handing out bagged lunches. The recreation committee is working on Community Day, which will be June 29<sup>th</sup>, 2019. Mark Alterici suggested that our Farmers' Market should be moved to Saturday mornings.

**POLICE:** Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter read the report for the month of February. He also reported that the civil service test was completed on March 3<sup>rd</sup>, 2019. Eric needed to have a point of contact for Crystalline Technology and he suggested that it should be Jeannine Motycki and Jerry Jericho since they are both on the police board. Jeannine then mentioned that there will be another clay shoot on April 27<sup>th</sup> for the Mon Valley Police Association.

**FIRE & EMS:** Heidi Cramer – Jody Cheplic

Heidi gave the fire report for the month of February. Bobby Whiten then mentioned that they will have fish fry's every Friday till Good Friday. They will also have a cash/gun bash on May 11<sup>th</sup>, 2019. Bobby then requested that there be no parking of two spaces on 10<sup>th</sup> and Garr. This is to make it easier for their trucks to go through the area.

**PUBLIC DISCUSSION ON AGENDA ITEMS:**

Patrick Garman updated council on the Veterans Day Parade which Charleroi will be hosting this year on November 9<sup>th</sup>, 2019. He gave an invitation to anyone that would like to attend their meeting on April 3<sup>rd</sup>, 2019 at 7:00. The committee is hoping to raise \$20,000 to pay for this event.

Nancy Ellis then gave an update on the flags for the parade route. She stated that the County will be donating 10 flags, James Protin and the Solicitor will also be donating 10 flags each.

**AGENDA:**

1. Motion by Jeannine Motycki and seconded by Heidi Cramer to approve Resolution #2 of 2019 Local Match for State Operating Financial Assistance in the amount of \$6,605.00

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Jeannine Motycki and seconded by Martin Gassner to authorize maintenance service agreement with Crystalline Technology in the amount of \$3,321.53

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Heidi Cramer and seconded by Nancy Ellis to approve accessible parking application for 225 Washington Avenue

All in Favor

Motion Carried

4. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve one space on 11<sup>th</sup> Street of the accessible parking application for 1024 McKean Avenue (Russian Club)

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Heidi Cramer and seconded by Jeannine Motycki to approve paid accessible parking application for 510 Lincoln Avenue

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Heidi Cramer and seconded by Mark Alterici to approve paid accessible parking application for 827 Oakland Avenue

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Mark Alterici and seconded by Jeannine Motycki to authorize to advertise for the part-time position of code enforcement, with application being due on March 27<sup>th</sup> at 12:00 noon

Roll Call Vote Was Unanimous

Motion Carried

REDRESS OF GRIEVANCES:

EXECUTIVE SESSION

Motion by Jeannine Motycki and seconded by Heidi Cramer to adjourn the meeting.

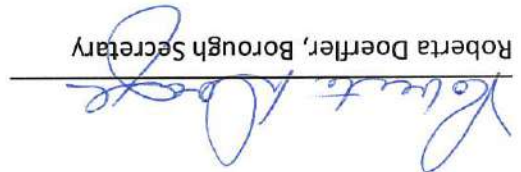
All in Favor

Motion Carried

Jerry Jericho, President of Council



Roberta Doerfler, Borough Secretary



The **Regular Meeting** of Charleroi Borough Council was held on April 10, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chief Eric Porter and Borough Secretary Roberta Doerfler.

Motion by Mark Alterici and seconded by Jody Cheplic to approve the Minutes of the Regular Meeting of March 13, 2019. Roll Call vote was unanimous Motion Carried

**MAYOR'S REPORT:**

Ed Bryner reported the Easter Egg Hunt is next weekend April 20, 2019 at the Pony Field.

**FINANCE:** Jeannine Motycki – Martin Gassner

Jeannine reported bills paid of \$54,400.32 and bills to be paid of \$112,209.20, with the total of all bills being \$166,609.52.

Motion by Jody Cheplic and seconded by Jeannine Motycki to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

**PERSONNEL:** Heidi Cramer – Nancy Ellis

There was no report

**PUBLIC WORKS & CODE:** Nancy Ellis - Jody Cheplic – Mark Alterici

Jody Cheplic reported that there were code items on the agenda for voting

**COMMUNITY PLANNING/ECONOMIC DEVELOPMENT:** Mark Alterici – Martin Gassner

There was no report

**PARKS AND RECREATION:** Jody Cheplic – Heidi Cramer

Jody reported that we had a recreation meeting and that only one other person attended. We rescheduled for the 17<sup>th</sup> at 8:30 in the morning.

**POLICE:** Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter read the report for the month of March. Eric also reported that the Civil Service Commission was meeting tonight over the testing results. Jeannine reported that the Clay Shoot set for April 27<sup>th</sup> has been postponed. Jeannine also mentioned that the Student Government Day went very well and thanked everyone.

**FIRE & EMS:** Heidi Cramer – Jody Cheplic

Heidi gave the fire report for the month of March. Bobby Whiten then reported that during Student Government Day today, the students were kept busy by three fire calls. The fire department has two more fish fry's and they are also having a gun/purse bash on May 11<sup>th</sup>.

**PUBLIC DISCUSSION ON AGENDA ITEMS:** None

HMT gave a proposal for full service, code enforcement and zoning. He was hoping that council would consider hiring them.

AGENDA:

1. Motion by Jeannine Motycki and seconded by Heidi Cramer to replace BIU effective May 1<sup>st</sup>, 2019  
Roll Call Vote Was Unanimous  
Motion Carried
2. The Personnel Committee recommended the hiring of Robert Whiten Jr. as Code Enforcement.  
Motion by Mark Alterici and seconded by Jeannine Motycki to hire Bob Whiten with a start date of May 1<sup>st</sup>.  
Roll Call Vote Was Unanimous  
Motion Carried
3. ~~Choose company for building/commercial inspection.~~ This item was tabled and a vote will be taken on May 1<sup>st</sup>.  
All in Favor
4. Motion by Nancy Ellis and seconded by Jody Cheplic to authorize to move forward with the Zoning Amendment to permit places of worship in the central business district.  
Roll Call Vote Was Unanimous  
Motion Carried
5. Motion by Jody Cheplic and seconded by Jeannine Motycki to send a letter to the Planning Commission members asking them to attend next month's meeting to let us know if they are still interested in being on the commission.  
Roll Call Vote Was Unanimous  
Motion Carried
6. Motion by Mark Alterici and seconded by Jeannine Motycki to approve the maintenance for the Allianz-Johnston Sweeper at a cost of \$11,782.42  
Roll Call Vote Was Unanimous  
Motion Carried
7. Motion by Jody Cheplic and seconded by Martin Gassner to approve the letter of support for the Playground Improvement Project – Trustee Park DCNR Grant  
Roll Call Vote Was Unanimous  
Motion Carried
8. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the letter of support for the Mon Valley Alliance Riverfront Park DCNR Grant  
Roll Call Vote Was Unanimous  
Motion Carried
9. Motion by Mark Alterici and seconded by Jody Cheplic to approve the plans from PennTex for Dollar General  
Roll Call Vote Was Unanimous  
Motion Carried
10. Motion by Jeannine Motycki and seconded by Heidi Cramer to approve the application for non-paid accessible parking at 308 Meadow Avenue  
Roll Call Vote Was Unanimous  
Motion Carried

- 11. Motion by Jody Cheplic and seconded by Jeannine Motycki to approve the application for non-paid accessible parking at 404 4<sup>th</sup> Street

Roll Call Vote showed Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner and Jerry Jericho voting "yes" and Jeannine Motycki voting "no" Motion Carried

- 12. Motion by Nancy Ellis and seconded by Jody Cheplic to approve the resolution forming the Municipal Complete Count Committee for Census 2020

Roll Call Vote Was Unanimous Motion Carried

- 13. ~~Authorize Re-imagine Main Street to update our website at a cost of \$200 per page.~~ This item was tabled to gather more information

All In Favor

- 14. Motion by Mark Alterici and seconded by Jody Cheplic to authorize a flag sponsorship at \$20 per flag with the proceeds over the expenses going to the Veterans Parade for 2019

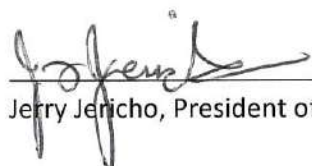
Roll Call Vote Was Unanimous Motion Carried

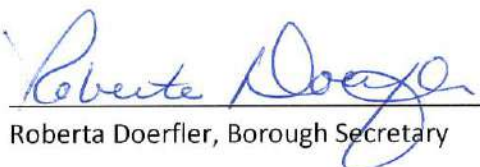
REDRESS OF GRIEVANCES:

Herman Sauritch of 829 Prospect Ave. to complain about garbage strewn along his street.

Motion by Nancy Ellis and seconded by Heidi Cramer to adjourn the meeting.

All in Favor Motion Carried

  
 \_\_\_\_\_  
 Jerry Jericho, President of Council

  
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 Roberta Doerfler, Borough Secretary

The Regular Meeting of Chartered Borough Council was held on May 8, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Mike Polinski and Borough Secretary Roberta Doerfler.

Motion by Nancy Ellis and seconded by Jody Cheplic to approve the Minutes of the Regular Meeting of April 10, 2019. Roll Call vote was unanimous Motion Carried

MAYOR'S REPORT: No Report

- o Patrick Garman came to give an update on the Veterans Day planning
- o Jeannine Motycki then asked for an executive session on a personnel matter

FINANCE: Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$59,348.01 and bills to be paid of \$47,678.21, with the total of all bills being \$107,026.22.

Motion by Jody Cheplic and seconded by Heidi Cramer to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis

No Report

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy Ellis updated everyone on the sinkhole located at 8<sup>th</sup> and Lincoln Ave. The 4 summer workers will begin within the next two weeks. Nancy also stated that the issue at 422 Oakland, the yard has been resolved and the house has been turned over to social services.

CODE: Jody Cheplic – Mark Alterici

Jody Cheplic gave a report of the code enforcement office. She stated that there were 32 properties that need to be followed up on. In the short week that Bobby has been here, they have already sent out 53 compliance letters. Jody also mentioned that Bobby has been in training class all this week.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

No Report

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Jody reported the they had a recreation meeting this morning and that there will be weekly meetings every Wednesday at 8:30 am until community day. Planning is in full force for community day. Heidi Cramer stated that she received a complaint about the grass cutting not being completed at the Meadow Avenue Park.

POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Jeannine Motycki stated that the fundraising money was used to purchase two used cars. Mike Polinski gave the police report for the month of April 2019.

FIRE & EMS: Heidi Cramer – Jody Cheplic

Bobby Whiten gave the fire report for the month of April. Bobby Whiten then mentioned that there will be a gun/purse bash this weekend.

PUBLIC DISCUSSION ON AGENDA ITEMS:

None

AGENDA:

1. Motion by Heidi Cramer and seconded by Jody Cheplic to accept the letters of resignation from two members of the Planning Commission (Rhonda Jaquay and Jonathan Martin)

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Nancy Ellis and seconded by Jody Cheplic to approve the re-hire of 4 summer workers Sean Cole, Ethan LaManna, Kevin McClelland and Jacob Stefanik

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Jody Cheplic and seconded by Heidi Cramer to authorize the update of the website at a cost of \$2,000 and an \$80 monthly maintenance fee.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Heidi Cramer and seconded by Martin Gassner to authorize to prepare a bid packet and advertise for the sanitation contract for August 1, 2019 – August 1, 2022

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Jody Cheplic and seconded by Heidi Cramer to authorize Mackin to give a cost estimate for improvements to the parks needed for the grant application

Roll Call Vote Was Unanimous

Motion Carried

6. Motion by Jody Cheplic and seconded by Mark Alterici to authorize the \$100 application fee for the DCED Greenways Trails and Recreation Grant in the amount of \$250,000

Roll Call Vote Was Unanimous

Motion Carried

7. Motion by Mark Alterici and seconded by Jody Cheplic to authorize to seek letters of interest for Planning Commission members

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Jody Cheplic and seconded by Mark Alterici to authorize to close McKean Ave one June 29<sup>th</sup> for Community Day between 4<sup>th</sup> and 6<sup>th</sup> Streets while leaving 5<sup>th</sup> Street open.

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Jody Cheplic and seconded by Martin Gassner to authorize payment to Insight Pipe Contracting for 2019 CCTV contract in the amount of \$13,974.02

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Nancy Ellis and seconded by Mark Alterici to retain Steve Toprani as our lone solicitor

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Nancy Ellis and seconded by Heidi Cramer to approve the fee of \$1,000 to Mackin for submitting the MS4 report.

Roll Call Vote Was Unanimous

Motion Carried

12. Motion by Mark Alterici and seconded by Heidi Cramer to approve the agreement with West Penn Power to place cameras on their poles.

Roll Call Vote Was Unanimous

Motion Carried

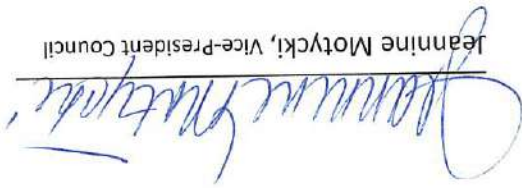
REDRESS OF GRIEVANCES:

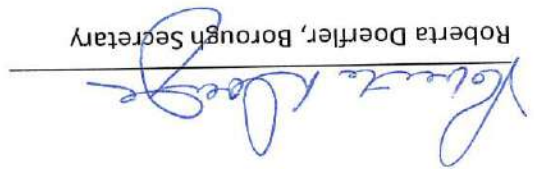
None

Motion by Heidi Cramer and seconded by Mark Alterici to adjourn the meeting.

All in Favor

Motion Carried

  
Jeannine Motycki, Vice-President Council

  
Roberta Doerfler, Borough Secretary



The **Agenda Meeting** of Charleroi Borough Council was held on June 5, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Mike Polinski and Borough Secretary Roberta Doerfler.

Items were discussed to be put on the agenda for the regular meeting.

Motion by Jody Cheplic and seconded by Jeannine Motycki to approve Resolution #4 of 2019 to designate Mark Alterici and Roberta Doerfler to execute all documents and agreements between the Borough of Charleroi and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested DCED Greenways, Trails and Recreation Grant in the amount of \$250,000

Roll Call Vote Was Unanimous

Motion Carried

The meeting then continued to hear complaints from and concerns from Jody Sinagra of 509 5<sup>th</sup> Street by St Mary's Church on yellow line parking and from Wendall and Leslie Yoder concerning speeding through the alleys on 4<sup>th</sup> and Shady Ave.

Motion by Jeannine Motycki and seconded by Heidi Cramer to adjourn the meeting. All In Favor

The **Regular Meeting** of Charleroi Borough Council was held on June 12, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chief Eric Porter and Borough Secretary Roberta Doerfler.

Motion by Jeannine Motycki and seconded by Nancy Ellis to approve the Minutes of the Regular Meeting of May 8, 2019. All In Favor Motion Carried

MAYOR'S REPORT: No Report

FINANCE: Jeannine Motycki – Martin Gassner

Jeannine reported bills paid of \$48,617.69 and bills to be paid of \$58,377.45, with the total of all bills being \$106,995.14.

Motion by Nancy Ellis and seconded by Jody Cheplic to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis No Report

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy reported that the summer workers have been cutting and trimming lots of grass.

CODE: Jody Cheplic – Mark Alterici

Bobby Whiten reported that people have been cleaning up and cutting grass. He stated that we still have some problem areas. Bobby then asked Steve to check into the ordinance on ducks and chickens. Bob also requested a camera to use. He also thanked the police for all of their help.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

No Report

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Jody reported they had a recreation meeting and gave an update on community day which is June 29<sup>th</sup>. Mark Alterici also stated that the Touch A Truck will be at the festival. Council is asking the public for donations for fireworks.

POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Jeannine reported that the police have the new cars, but are still waiting for the new decals to be put on. Eric Porter then gave his police report. Mark Alterici made a motion and Nancy Ellis seconded to provide a letter of support for HB 959 which would require municipalities without police coverage to pay for state police coverage. Roll Call Vote Was Unanimous Motion Carried Mark then congratulated Eric on his election to Magistrate.

FIRE & EMS: Heidi Cramer – Jody Cheplic

Heidi gave the fire report for the EMS. Bobby Whiten then mentioned a few fundraisers that they are working on. Mark Alterici then reported that the Veterans Parade meetings have been changed to the first Monday of each month.

PUBLIC DISCUSSION ON AGENDA ITEMS:

None

Nancy Ellis had to leave the meeting.

AGENDA:

1. Motion by Jeannine Motycki and seconded by Heidi Cramer to approve the application for an accessible parking space at 335 Washington Avenue

Roll Call Vote Was Unanimous Motion Carried

2. Motion by Mark Alterici and seconded by Jeannine Motycki to authorize to advertise for sanitation bids for the contract period Aug. 2019 – Aug. 2022

Roll Call Vote Was Unanimous Motion Carried

3. Motion Mark Alterici and seconded by Jody Cheplic to approve Resolution #5 of 2019 for disposition of municipal records from 2011

Roll Call Vote Was Unanimous Motion Carried

4. Motion by Jeannine Motycki and seconded by Heidi Cramer to authorize the Mon Valley Opioid Coalition to hold National Night Out in Charleroi on August 15, 2019

Roll Call Vote Was Unanimous Motion Carried

5. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve Ordinance 1022 of 2019 to rescind Ordinance 2 of 2018 – joining the council of governments

Roll Call Vote Was Unanimous Motion Carried

- 6. Motion by Jody Cheplic and seconded by Mark Alterici to accept the highest bid on the '95 Ford Dump Truck

Roll Call Vote showed Mark Alterici, Jody Cheplic, Heidi Cramer and Jerry Jericho voting "yes" and Jeannine Motycki voting "no" Motion Carried

- 7. Motion by Jeannine Motycki and seconded by Jody Cheplic to authorize RACW to send payment to Insight Pipe Contracting for CCTV contract 2019-01 (LS 18-34)

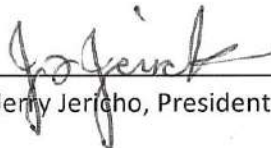
Roll Call Vote Was Unanimous Motion Carried


Council went into Executive Session on a personnel issue.

REDRESS OF GRIEVANCES: None

Motion by Jody Cheplic and seconded by Mark Alterici to adjourn the meeting.

All in Favor Motion Carried

  
\_\_\_\_\_  
Jerry Jericho, President of Council

  
\_\_\_\_\_  
Roberta Doerfler, Borough Secretary

The Agenda/Regular Meeting of Charlevoix Borough Council was held on July 10, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Nancy Ellis,

Martin Gassner Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chad Zelinsky and Borough Secretary

Roberta Doertler.

Heidi Cramer was absent.

Motion by Nancy Ellis and seconded by Jody Cheplic to approve the Minutes of the Regular Meeting of June 12, 2019. Roll Call vote was unanimous Motion Carried

MAYOR'S REPORT: No Report

Ed Bryner reported that the fire department will be having their pizza night on July 19<sup>th</sup>, 2019

FINANCE: Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$60,308.60 and bills to be paid of \$98,542.98, with the total of all bills being \$158,851.58.

Motion by Jeannine Motycki and seconded by Jody Cheplic to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis

No report at this time

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy Ellis reported that the street department has been busy cutting and trimming the playgrounds, cold patching some roads, cleaned up and cleared the boat launch area at 2<sup>nd</sup> street. They also built a water buffalo to take out to flush sewer lines. The street department also patched the sidewalks around the Borough building.

CODE: Jody Cheplic – Mark Alterici

Bobby Whiten read the code enforcement report for the month of June. He has been very busy.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

Mark Alterici reported that he will be

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Jody Cheplic gave an update on how Community Day went. Mark suggested that the recreation committee have a wrap-up meeting. Nancy then reported that a couple of properties in town may be donated for the Veterans Museum.

POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Chad Zelinsky gave the report for the month of June. Jeannine Motycki stated that they will be having another shoot fundraiser at the end of September.

FIRE & EMS: Heidi Cramer – Jody Cheplic

Bobby Whiten gave the report of the fire department and mentioned a few fundraisers that are going on.



The Agenda Meeting of Charlevoix Borough Council was held on August 7, 2019 at 6:00 p.m. in the

Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani and Borough Secretary Roberta

Doerfler.

This meeting started with the opening of the sealed sanitation bids. We received two bids; Westmoreland Sanitary Landfill and Big's Sanitation. Steve Toprani opened the bids and found that both were in compliance with all items needed for the bid. He then read the amounts in each bid. After much discussion Council was ready to take a vote. A roll call vote by name was taken. Mark Alterici, Heidi Cramer and Jerry Jericho voted for Big's Sanitation. Jody Cheplic, Nancy Ellis and Martin Gassner voted for Westmoreland Sanitary Landfill. Jeannine Motycki abstained from voting as personal conflict. Which left the deciding vote on Edward Bryner, Mayor, who voted for Big's Sanitation. The contract was awarded to Big's Sanitation.

The agenda meeting continued, to place items on the agenda for the regular meeting. The agenda meeting adjourned.

The Regular Meeting of Charlevoix Borough Council was held on August 14, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Heidi Cramer was absent

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Chief Eric Porter and Borough

Secretary Roberta Doerfler.

Denise Nusunda presented an accounting services proposal to council. Offering to provide a full QuickBooks review and reorganize the chart of accounts to align with DCED reporting requirements. This is at a cost of \$5,000. Denise also offered other services that would be an additional \$50.00 per hour. Which would provide monthly bank reconciliations, monthly financial statements, QuickBooks training, assisting auditor and internal control procedures. Rebecca Bradley from the EIP stated that she would share this with Dennis Martnak to see if the funds from the EIP would pay for this.

Motion by Jeannine Motycki and seconded by Martin Gassner to approve the Minutes of the Regular Meeting of July 10, 2019. Roll Call vote was unanimous Motion Carried

MAYOR'S REPORT: Ed Bryner mentioned that the fire department is having their pizza fundraiser on Friday August 16<sup>th</sup>. He also stated that the Mon Valley National Night Out is August 15<sup>th</sup>, 2019.

FINANCE: Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$57,636.06 and bills to be paid of \$32,811.27, with the total of all bills being \$90,447.33.

Motion by Martin Gassner and seconded by Nancy Ellis to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis

Nancy reported that all the Summer Workers are finished up for the season. She also mentioned that there was an item on the agenda to hire a temporary part-time street department worker.

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy reported that the street department has been working on the sidewalks in the downtown area. She also mentioned that volunteers were working on Sunday to weed the planters downtown and that they will be planting flowers in the planters next Sunday. The volunteers were lead by Lori Spina and we send out a big thank you for your service.

CODE: Jody Cheplic – Mark Alterici

Bobby Whiten gave the code enforcement report. Mark Alterici thanked Bobby for talking to the business owner by his store and having him clean up the area.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

Nancy reported the they finalized the paperwork for the Veterans Museum.

PARKS AND RECREATION: Jody Cheplic – ~~Heidi Cramer~~ – Martin Gassner

Jody reported that tomorrow night Charleroi will host the Mon Valley National Night Out for the First Responders. Jody also reported that the Recreation Committee met with Lisa Lions and Gregg Anders about the Miracle on McKean, which will be held on November 16<sup>th</sup>, 2019. They are requesting that 5<sup>th</sup> Street be closed as it was last year and the use of three parking lots through town for their live nativity. Nancy reported that the Fall Festival that is being hosted by Dave Barbe is in the planning stages. Nancy will have more information for the September meeting.

POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter reported that the National Night Out is tomorrow, with the parade starting at 5:30 p.m. and the festivities will begin at 6:00 p.m. Nancy will have a booth to sell her K-9 shirts.

FIRE & EMS: ~~Heidi Cramer~~ – Jody Cheplic

Bobby Whiten gave the fire department report. Bobby also mentioned that the police have been ticketing the cars parked on the yellow lines by the church, but then when the people come in and complain they are voiding the tickets. This is not helping the situation. You are not allowed to park 15 feet around the corners. The fire department applied for a façade grant and had LED lights installed to help save money. Bobby also mentioned a few fundraisers that they are having.

PUBLIC DISCUSSION ON AGENDA ITEMS:

Nancy Ellis gave a final report on the Kitty Palooza fundraiser. Total funds raised were \$1,330.00

AGENDA:

1. Motion by Mark Alterici and seconded by Jody Cheplic to approve Ordinance #1023 to amend the PMRS Plan

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Jeannine Motycki and seconded by Mark Alterici to approve the defined benefits adoption agreement for PMRS

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Jody Cheplic and seconded by Martin Gassner to approve the cooperation agreement with RACW on Phase II CCTV Project LS 19-22  
Roll Call Vote Was Unanimous  
Motion Carried
4. Motion by Jeannine Motycki and seconded by Mark Alterici to pay invoice to Insight from grant funds 2019 CCTV Project LS 18-34  
Roll Call Vote Was Unanimous  
Motion Carried
5. Motion by Jody Cheplic and seconded by Nancy Ellis to authorize the change order from Insight Pipe for CCTV LS 18-34  
Roll Call Vote Was Unanimous  
Motion Carried
6. Motion by Jeannine Motycki and seconded by Martin Gassner to authorize Mackin to complete outstanding MS4 items from DEP inspection  
Roll Call Vote Was Unanimous  
Motion Carried
7. Motion by Jody Cheplic and seconded by Jeannine Motycki to authorize Mackin to apply for LSA grant in the amount of \$150,000 for parks  
Roll Call Vote Was Unanimous  
Motion Carried
8. Motion by Nancy Ellis and seconded by Mark Alterici to install a sign for one way in southernly direction from 12<sup>th</sup> Street to 11<sup>th</sup> Street on Lookout  
Roll Call Vote Was A Unanimous No  
Motion Denied
9. Motion by Nancy Ellis and seconded by Mark Alterici to approve the development agreement with the Mon Valley Alliance  
Roll Call Vote Was Unanimous  
Motion Carried
10. Motion by Jeannine Motycki and seconded by Mark Alterici to authorize Mark Smith (MVA) to use the Community Room for practice for the Twin Coaches Jr. Stage Band  
Roll Call Vote Was Unanimous  
Motion Carried
11. Motion by Mark Alterici and seconded by Nancy Ellis to remove agenda item that would authorize to hire a temporary part-time street department worker  
Roll Call Vote Was Unanimous  
Motion Denied
12. Motion by Mark Alterici and seconded by Jeannine Motycki to authorize the Solicitor to proceed wo send letter of correction for PA One Call reimbursement after meeting with Authority of the Borough of Charleoi  
Roll Call Vote Was Unanimous  
Motion Carried



REDRESS OF GRIEVANCES:

Tom Cheplic spoke to council about his alley way having so many potholes. He brought in pictures of his complaint. He also showed where a wall has separated in the alley along a property that needs fixed.

A resident from 122 Fallowfield Avenue came to complain about her neighbor's house at 118 Fallowfield. She stated that the roof has a hole in it and the house is a mess. Jerry Jericho directed Bobby to site the owner again.

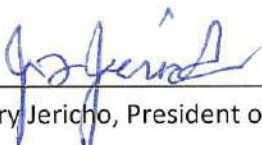
Kevin Icaangelo stated that he repaired the sidewalk in front of his business at a cost of \$800. He inquired if the borough would pay for ½ of it since the Borough had repaired the sidewalk next to his a few years ago. The repairs that the Borough did was with a grant and that money has run out. No, the Borough will not pay for half of his cost.

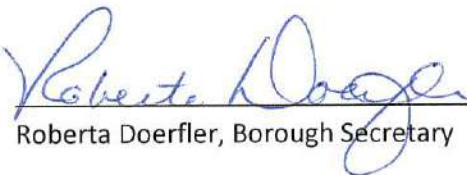
Nancy Ellis reported that the cutoff date for flag donations will be September 15<sup>th</sup>, 2019. Nancy is also requesting that all Businesses and Residents along McKean and Fallowfield Avenues, decorate their places with flags and red, white and blue for the Veterans Day Parade. On November 7<sup>th</sup> and 8<sup>th</sup> and November 11<sup>th</sup> and 12<sup>th</sup>, the FITS workers will be in town to clean up for and after the Veterans Day Parade.

Motion by Jody Cheplic and seconded by Nancy Ellis to adjourn the meeting.

All in Favor

Motion Carried

  
 \_\_\_\_\_  
 Jerry Jericho, President of Council

  
 \_\_\_\_\_  
 Roberta Doerfler, Borough Secretary

The Agenda Meeting of Charlevoix Borough Council was held on September 4, 2019 at 6:00 p.m. in the Council Chambers.  
Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki  
Heidi Cramer was absent

The meeting began to select items of discussion to be put on the agenda for next week. One of the items being discussed was an LSA application by the Greater Charlevoix Community Development Corporation to receive funds to finish the Meadow Avenue Park project. They are requesting a letter of endorsement from the Borough of Charlevoix.

- Motion was made by Mark Alterici and seconded by Jody Cheplic to authorize this letter of endorsement. Roll Call Vote Was Unanimous. Motion was Carried

Since the deadline for the LSA applications is September 25<sup>th</sup>, 2019 it was suggested that we also approve the resolution for our own application for the Woodland Avenue Park improvements.

- Motion was made by Mark Alterici and seconded by Jody Cheplic to approve Resolution #5 of 2019 to request an LSA grant in the amount of \$150,000 from the Washington County Local Share Account. Roll Call Vote Was Unanimous. Motion Carried

The rest of the items were placed on the agenda.

- Motion was made by Nancy Ellis and seconded by Jody Cheplic to adjourn the meeting. All in Favor. Motion Carried

The Regular Meeting of Charlevoix Borough Council was held on September 11, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Topran, Eric Porter and Borough Secretary Roberta Doerfler.

Mark Alterici was absent

Motion by Nancy Ellis and seconded by Jody Cheplic to approve the Minutes of the Regular Meeting of August 14, 2019. Roll Call vote was unanimous. Motion Carried

MAYOR'S REPORT: No Report

Edward Bryner had no report at this time.

Fern Sibert gave a presentation to the council members about "Clean up our County"

FINANCE: Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$79,099.64 and bills to be paid of \$38,311.46, with the total of all bills being \$117,411.10

Motion by Jeannine Motycki and seconded by Nancy Ellis to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis

No report

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy reported the street department finished cutting down the tree in the Crest Avenue Park and also another one that looked like it was going to fall. The guys were also patching pot holes

CODE: Jody Cheplic – Mark Alterici

Bob Whiten gave a report of the code enforcement office.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

No report

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Halloween is next month; the Borough will be handing out treats. Jeannine mentioned that there will be a memorial in the Trustee Park (not open to the public) on September 29<sup>th</sup>. The Touch a Truck event is this weekend on September 14<sup>th</sup> in the Trustee Park. The Police, Fire and Street Department will each have a vehicle in the event.

POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter read the report for the month of August. Nancy reported that the Fall Festival is being held on October 12<sup>th</sup> and she will have new t-shirts for sale to benefit the K-9. Eric then mentioned that the National Night Out was a success and he thanked all involved.

FIRE & EMS: Heidi Cramer – Jody Cheplic

Jody gave the fire report for the month of August. Bobby Whiten then mentioned a few fundraisers that they are working on. He also mentioned that the fire department will be involved in an active shooter class on November 2, 2019. They would like to use the third floor of the Borough Building.

Nancy then took this time to mention that Lulu's Little Lion rescue is no longer in operation and requests that people stop dropping off cats and kittens.

PUBLIC DISCUSSION ON AGENDA ITEMS: None

AGENDA:

1. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the 2020 MMO for the Charleroi Borough Pension Plan

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the invoices to be turned into Strategic Management Planning Program

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Jeannine Motycki and seconded by Jody Cheplic to approve the Nusida Accounting proposal in the amount of 4 equal payments of \$1,250 to total \$5,000 to do the pre-audit for the Borough

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Jeannine and seconded by Nancy Ellis to table the selection of an auditor to get more information

Roll Call Vote Was Unanimous

Motion Carried

5. Motion by Jody Cheplic and seconded by Nancy Ellis to authorize the use of 4<sup>th</sup> street between Washington and Fallowfield and the parking lot for the Fall Festival on October 12<sup>th</sup>, 2019

Roll Call Vote Was Unanimous

Motion Carried

REDRESS OF GRIEVANCES:

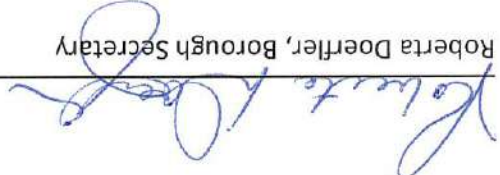
Bruce Roberts, owner of Highland Properties introduced himself to the members of council. He had recently received many violation notices on his properties. He felt that he was being picked on, but after speaking with code enforcement and council members he now knows that we just want to clean up the town and he is very understanding.

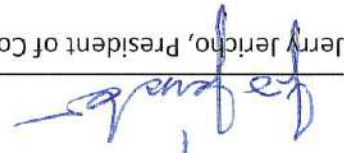
Nancy mentioned that the Veterans Parade will be on November 9<sup>th</sup>, 2019 at 2:00 p.m. Nancy also mentioned that the flag donation slips will be ending on September 16, 2019

Motion by Jeannine Motycki and seconded by Jody Cheplic to adjourn the meeting.

All in Favor

Motion Carried

  
Roberta Doerfler, Borough Secretary

  
Jerry Jericho, President of Council

The **Agenda Meeting** of Charleroi Borough Council was held on **October 2, 2019** at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani and Borough Secretary Roberta Doerfler.

The meeting began with discussion on the CDBG Program for the FY 2020. It was decided that the monies would be spent on Home rehabilitation and recreation improvements. The amounts were then broken down:

Home Rehabilitation Program	\$25,000.00
Recreation Improvement Project	\$70,700.00
Total	\$95,700.00

Motion was made by Mark Alterici and seconded by Jeannine Motycki to approve the CDBG Grant Funding for FY 2020.

Roll Call Vote Was Unanimous

Motion Carried

The meeting then continued to select items for the Regular meeting on October 9, 2019.

**REDRESS OF GRIEVANCES:**

Ryan Massaro of 115 Luella Avenue then spoke to Council on behalf of the "Concerned Residents of Luella Ave." Their problem is with an abandoned home on that street that has many rats living there. They requested that something be done immediately. Council directed Bob Whiten, Code Enforcement to look into this matter.

Motion by Jeannine Motycki and seconded by Mark Alterici to adjourn the meeting.

All In Favor      Motion Carried

The **Regular Meeting** of Charleroi Borough Council was held on **October 9, 2019** at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Jody Cheplic, Nancy Ellis, Martin Gassner and Jerry Jericho

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Eric Porter, Chief of Police and Borough Secretary Roberta Doerfler.

Absent were Mark Alterici, Heidi Cramer and Jeannine Motycki

Motion by Nancy Ellis and seconded by Martin Gassner to approve the Minutes of the Regular Meeting of September 11, 2019.

Roll Call vote was unanimous

Motion Carried

**MAYOR'S REPORT:** No Report

**FINANCE:** Jeannine Motycki – Martin Gassner

Martin reported bills paid of \$60,963.33 and bills to be paid of \$28,559.43, with the total of all bills being \$89,522.76.

Motion by Nancy Ellis and seconded by Martin Gassner to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

PERSONNEL: Heidi Cramer – Nancy Ellis

No Report

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy reported that the street department has been working on 13<sup>th</sup> Street. Nancy also had Allegheny Pest Control go up to the house on Luella that the neighbors were complaining about, but the company found that the rats were not coming from that house. Nancy thanked Bob Whiten and Matt Prentice for helping her with this problem.

CODE: Jody Cheplic – Mark Alterici

Jody Cheplic gave an update on the Coyle demolition. OSHA came in to inspect the work and passed them. Also, our commercial code company stated that they were in compliance. Jerry Jericho read the code report for the month of September.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

No report

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Jody reported that business trick or treat and the Halloween parade will be held on October 23<sup>rd</sup> beginning at 5:30 with the parade to follow at 7:00 p.m. Residential trick or treat will be held on October 31<sup>st</sup> at 5:00 – 7:00. Bob Whiten mentioned that there will be no political advertising in the parade.

POLICE: Jerry Jericho – Jeannine Molycki – Nancy Ellis

Mark Yates gave the report of September to council. Nancy then gave an update on the fall festival being held this weekend, October 12, 2019 "Rocktoberfest"

FIRE & EMS: Heidi Cramer – Jody Cheplic

Jody Cheplic read the fire report for the month of September and Bob Whiten gave an update on the fundraisers that the fire department will be having.

PUBLIC DISCUSSION ON AGENDA ITEMS:

None

AGENDA:

1. Motion by Jody Cheplic and seconded by Nancy Ellis to table the selection of an auditor until we have more information.

Roll Call Vote Was Unanimous

Motion Carried

Steve Toprani directed the secretary to invite the EIP team to the next agenda meeting so as to get more information about budget and audit.

2. Motion by Martin Gassner and seconded by Nancy Ellis to approve the Article of Agreement with the Authority of the Borough of Charleroi to assist the Borough in the cost of the internal CCTV inspection project in an amount not to exceed \$50,000

Roll Call Vote Was Unanimous

Motion Carried

- 3. Motion by Jody Cheplic and seconded by Nancy Ellis to authorize to pay the school art department \$440.00 for painting downtown business windows for the Veterans Day Parade

Roll Call Vote Was Unanimous

Motion Carried

- 4. Motion by Martin Gassner and seconded by Jody Cheplic to authorize to clarify the use of the CDBG monies in Recreation Improvement Project to include Woodland, Crest and 13<sup>th</sup> Street Parks

Roll Call Vote Was Unanimous

Motion Carried

REDRESS OF GRIEVANCES:

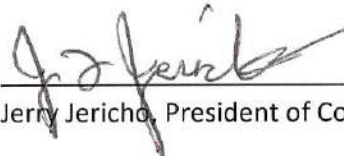
Patrick Garman came to give an update on the Veterans Day planning

Nancy announced that the adopt a flag program raised \$880.00, and as stated before, we were then giving half, which is \$440.00 to the American Legion for the Veterans Parade.

Motion by Nancy Ellis and seconded by Jody Cheplic to adjourn the meeting.


All in Favor

Motion Carried




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Jerry Jericho, President of Council




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Roberta Doerfler, Borough Secretary

The Regular Meeting of Charleoi Borough Council was held on November 13, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Topranj, Mike Polinski and Borough Secretary Roberta Doerfler.

Executive Session regarding a personnel matter was taken with the Street Crew.

Meeting resumed

Motion by Jody Cheplic and seconded by Nancy Ellis to approve the Minutes of the Regular Meeting of October 10, 2019. Roll Call vote was unanimous Motion Carried

MAYOR'S REPORT:

Edward Bryner reported that the fire department has been working with the DEP about the fuel spill located at First Street by the Gulf Station. There still has been no remedy to this situation.

FINANCE: Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$61,704.78 and bills to be paid of \$118,011.31, with the total of all bills being \$179,716.09.

Motion by Heidi Cramer and seconded by Jody Cheplic to pay bills.

Roll Call Vote Was Unanimous

Motion Carried

Jeannine Motycki then handed out her preliminary budget for 2020. She went on to explain some of the line items and asked council to look it over and if they had any questions, she would answer them.

Jeannine also mentioned that Denise Nusida has suggested that we do payroll "in-house" with the use of QuickBooks. Jeannine asked that council consider this option.

PERSONNEL: Heidi Cramer – Nancy Ellis

Nancy reported that we will be considering item #4 on the agenda to hire a part-time secretary for up to 30 hours a week at a rate of \$10.00

PUBLIC WORKS: Nancy Ellis – Mark Alterici

Nancy Ellis thanked the street department for all the work that they did to clean up town and get ready for the Veterans Day Parade. Nancy also mentioned that she brought in the FITS workers to help get ready for the parade.

CODE: Jody Cheplic – Mark Alterici

Bobby Whiten mentioned that his season is finally slowing down. Weeds have stopped growing. People have been using the garbage cans along Fallowfield Avenue for their personal garbage from their apartments., this needs to stop.

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT: Mark Alterici – Nancy Ellis

Mark Alterici reported that the demo of the Coyle will take at least another 2 to 3 weeks. Mark also mentioned that the LSA Grant presentation will be on December 3<sup>rd</sup>, 2019 at 9:30 a.m.

PARKS AND RECREATION: Jody Cheplic – Heidi Cramer – Martin Gassner

Jody Cheplic reported that the Miracle on Mckean will be this weekend, November 16<sup>th</sup>, 2019. There will be a live nativity at Magic City Square, vendors on 5<sup>th</sup> Street and Santa Claus in the Market House. This all takes place from 12:00 noon till 3:00 p.m.



POLICE: Jerry Jericho – Jeannine Motycki – Nancy Ellis

Mike Polinski read the police report for the Borough of Charleroi

FIRE & EMS: Heidi Cramer – Jody Cheplic

Heidi read the fire department report for the month of October. Bobby also mentioned that they will be having a cash bash on December 7<sup>th</sup>. They will be doing the Toys for Tots drive and they are also giving out smoke alarms to those who need them. Matt Prentice will be the one installing the smoke detectors.

PUBLIC DISCUSSION ON AGENDA ITEMS:

Patrick Garman gave an update on the Veterans Parade. He thanked everyone involved for working well together and making this event very successful. He has received positive feedback. Mark Alterici thanked Patrick for all the work bringing everyone together.

At this point of the meeting, Steve Toprani requested that we recess the meeting and have the scheduled Zoning Hearing.

The attendance was the same as our regular meeting. Steve Toprani summarized what the hearing was about, being up to code with allowing a place of worship to be in the central business district. He asked if there were any questions from council, there being none he then asked if there were any questions from the audience. There being no questions, the zoning hearing was brought to a close.

The Regular meeting was then reconvened.

AGENDA:

1. There were two Auditors that applied for the opportunity to do the 2019 Municipal Audit for the Borough. Opst and Associates and Mark Turnley.

Roll Call Vote by Name showed that Mark Alterici, Martin Gassner, Jerry Jericho and Jeannine Motycki voted for Turnley. Jody Cheplic, Heidi Cramer and Nancy Ellis voted for Opst.

Mark Turnley was selected to do the 2019 Audit

2. Motion by Mark Alterici and seconded by Jeannine Motycki to approve the paid accessible parking application for 821 McKean Avenue

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Jody Cheplic and seconded by Heidi Cramer to approve the invoice to be sent to Mike Foreman for the Strategic Management Planning Program in the amount of \$8,496.82

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Nancy Ellis and seconded by Jeannine Motycki to accept and hire the personnel committees' request of Mary Oler as part-time secretary to work up to 30 hours a week at a rate of \$10.00 an hour, with a start date of November 18, 2019

Roll Call Vote by name Was Unanimous

Motion Carried to hire Mary Oler

- 5. Motion by Nancy Ellis and seconded by Jeannine Motycki to approve Ordinance 1024 AN ORDINANCE OF THE BOROUGH OF CHARLEROI, WASHINGTON COUNTY, PENNSYLVANIA TO AMEND TABLE 8 IN SECTION 315 OF THE CHARLEROI BOROUGH ZONING ORDINANCE

Roll Call Vote Was Unanimous

Motion Carried

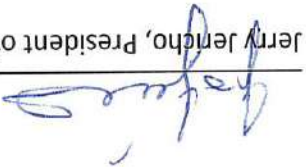
Executive session was then called for personnel items with Code Enforcement and Meter Enforcement

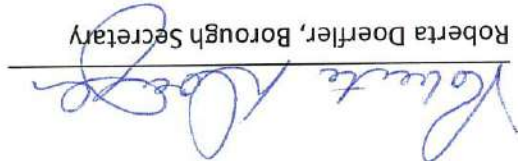
REDRESS OF GRIEVANCES:

Motion by Jody Chepic and seconded by Nancy Ellis to adjourn the meeting.

Motion Carried

All in Favor

  
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 Jerry Jericho, President of Council

  
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 Roberta Doerfler, Borough Secretary

The **Regular Meeting** of Charleroi Borough Council was held on December 11, 2019 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki

Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Mike Polinski and Borough Secretary Roberta Doerfler.

Motion by Nancy Ellis and seconded by Jody Cheplic to approve the Minutes of the Regular Meeting of November 13, 2019. Roll Call vote was unanimous Motion Carried

**MAYOR'S REPORT:** No Report

**FINANCE:** Jeannine Motycki – Martin Gassner

Martin Gassner reported bills paid of \$84,832.90 and bills to be paid of \$54,029.43, with the total of all bills being \$138,862.33.

Motion by Nancy Ellis and seconded by Jeannine Motycki to pay bills.

Roll Call Vote Was Unanimous Motion Carried

Jeannine then handed out the 2020 proposed budget and explained that there will be an increase in taxes by .60 mills for the hike in road maintenance.

**PERSONNEL:** Heidi Cramer – Nancy Ellis No report

**PUBLIC WORKS:** Nancy Ellis – Mark Alterici

Nancy reported that the street crew has the trucks ready for winter weather. They are just waiting for the extra help to be hired.

**CODE:** Jody Cheplic – Mark Alterici

Jody Cheplic gave a report of the code enforcement office. Bobby reported that there is a sewage problem at 4<sup>th</sup> and Shady. He is trying to locate the owner of the property. Jeannine thanked Bobby for a job well done.

**COMMUNITY PLANNING/ECONOMIC DEVELOPMENT:** Mark Alterici – Nancy Ellis No report

**PARKS AND RECREATION:** Jody Cheplic – Heidi Cramer – Martin Gassner

Mark reported that Santa in Park went well. He thanked the fire department for their help with the bon-fire.

**POLICE:** Jerry Jericho – Jeannine Motycki – Nancy Ellis

Eric Porter read the report for the month of November. Eric then reported that the 2011 Ford will be fixed instead of being totaled. This will be Eric's last meeting as Chief of Police. He is going to be the Magistrate.

**FIRE & EMS:** Heidi Cramer – Jody Cheplic

Heidi gave the fire report for the month of November. Jeannine Motycki read the Animal Report. Nancy reported that she is working on a fundraiser which the proceeds will go to the police and fire departments. There will be a retirement roast for Larry Hopkins on January 18<sup>th</sup>.

**PUBLIC DISCUSSION ON AGENDA ITEMS:**

There was a gentleman from Costa Real Estate, LLC that gave an offer to purchase 205 Lincoln Ave. parcel number 160-028-00-0200-09-00 in the amount of \$500. From the Borough of Charleroi.

AGENDA:

1. Motion by Nancy Ellis and seconded by Martin Gassner to advertise the Borough 2020 budget  
Roll Call Vote Was Unanimous  
Motion Carried
2. Motion by Jeannine Motycki and seconded by Heidi Cramer to raise taxes .60 mills  
Roll Call Vote Was Unanimous  
Motion Carried
3. Motion by Jeannine Motycki and seconded by Martin Gassner to approve and advertise event and meeting dates for 2020  
Roll Call Vote Was Unanimous  
Motion Carried
4. Motion by Heidi Cramer and seconded by Jody Cheplic to authorize to do payroll in-house with QuickBooks  
Roll Call Vote Was Unanimous  
Motion Carried
5. Motion by Mark Alterici and seconded by Jeannine Motycki to deny the sale of 511 Fallowfield Avenue  
Roll Call Vote Was Unanimous  
Motion Carried
6. Motion by Nancy Ellis and seconded by Jeannine Motycki to approve a 2% raise for the Borough Secretary and the Meter Reader  
Roll Call Vote showed Mark Alterici, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki voting "yes" and Jody Cheplic "abstained"  
Motion Carried
- At this time the Regular meeting was recessed to December 23, 2019 at 6:00. At which time the Council will vote to approve the 2020 budget, approve the tax levy ordinance, approve the tax millage rate and hire a part-time street worker
- The Recessed Meeting of Charterl Borough Council was held on December 23, 2019 at 6:00 p.m. in the Council Chambers.  
Roll Call showed the following Members of Council present: Mark Alterici, Jody Cheplic, Heidi Cramer, Nancy Ellis, Martin Gassner, Jerry Jericho and Jeannine Motycki  
Also, present were: Mayor Edward Bryner, Solicitor Steve Toprani, Mike Polinski and Borough Secretary Roberta Doertler.
7. Motion by Nancy Ellis and seconded by Jody Cheplic to approve the 2020 budget for the Borough of Charterl  
Roll Call Vote Was Unanimous  
Motion Carried

- 8. Motion by Jeannine Motycki and seconded by Heidi Cramer to approve Ordinance 1025-Tax Levy for 2020

Roll Call Vote Was Unanimous

Motion Carried

At this time Council went into **executive session** to discuss a personnel issue

- 9. Motion by Heidi Cramer and seconded by Jeannine Motycki to approve the hiring of Dan Stone as a part-time seasonal worker at up to 32 hours a week, with a starting date of January 6, 2020

Roll Call Vote Was Unanimous

Motion Carried

REDRESS OF GRIEVANCES:

Mr. James Yohe stood up and thanked council for all they do and stated "I'm proud of all of you".

Mark Alterici thanked Mr. Yohe for attending the meetings.

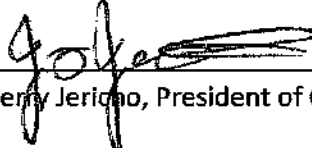
Jerry Jericho thanked Marty Gassner for being on Council.


At this time Council went into another **Executive Session** of a personnel matter.

Motion by Jody Cheplic and seconded by Nancy Ellis to adjourn the meeting.

All in Favor

Motion Carried

  
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 Jerry Jericho, President of Council

  
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 Roberta Doerfler, Borough Secretary

