

The **Agenda/Regular Meeting** of Charleroi Borough Council was held on March 6, 2024 at 6:00 p.m. in the Council Chambers.

Roll Call showed the following Members of Council present: Kristin Hopkins-Calcek, Larry Celaschi, Jerry Jericho, Paul Pivovarnik, Thomas Santoro, Joseph Smith and Robert Whiten Jr.

Also, present were: Mayor Gregg Doerfler, Solicitor Dennis Paluso and Borough Admin/Secretary Roberta Doerfler.

The **Regular Meeting** of Charleroi Borough Council was held on March 13, 2023 at 6:00 p.m. in the Council Chambers.

Pledge of Allegiance to the Flag

Roll Call showed the following Members of Council present: Kristin Hopkins-Calcek, Larry Celaschi, Jerry Jericho, Paul Pivovarnik, Thomas Santoro, Joseph Smith and Robert Whiten Jr.

Also, present were: Mayor Gregg Doerfler and Borough Admin/Secretary Roberta Doerfler.

Dennis Paluso was available by phone

Motion by Jerry Jericho and seconded by Tom Santoro to approve the Regular Meeting Minutes from February 14, 2024

Roll Call Vote Was Unanimous

Motion Carried

**PUBLIC DISCUSSION ON AGENDA ITEMS:**

- Terry Planton spoke to council to clear up any confusion about his contract for the Capital Projects Fund Multi-Purpose Community Facilities Program. He stated that he believed that we had about a 50 chance of getting the grant
- Josh Bukovac of K2 Engineering, Inc came to introduce himself to everyone and handed out his business cards. Ready to get to work for the Borough
- Donna Hruby, owner of Collins Corner, addressed council with an idea of having a Spring and Fall townwide flea market. If permitted, she would like to have the events on the third Saturday in May and September. Larry Celaschi commented that she had done a fabulous job with the planters throughout town and believed she would do well with this also.
- Kris Vanderman presented two checks to the Borough. One, in the amount of \$500 to the fire department and the second in the amount of \$500 to the Regional Police Department.

**Finance:** Paul Pivovarnik stated that next month he would have the quarterly report and would be able to see the direction the borough is headed

**Public Works:** Tom Santoro read the monthly report for the street department

**Parks and Recreation:** Jerry Jericho reported that the trash receptacles have been installed in the parks and the benches are next. Kristin mentioned again that she would like to get together a recreation committee, she asked if there were any interested parties

**Code, Fire EMS and Animal Control:** Jamie Stache reported on the code office for the first few weeks that he has been working. He is trying to get the garbage situation under control. Matt Prentice read the fire report for the month and mentioned that they are still having the fish fry's through Good Friday. EMS report was read and it was also mentioned that the EMS company has purchased the building at the beginning of town that used to house Mon Valley EMS. Bobby then read the animal control report

**Personnel:** Joe Smith stated that the borough has advertised for the 2 full-time positions for the street department and the 6 summer workers as well

**Police:** Jerry Jericho stated that the police received their two new cars and that they are on the road. Kristin reported that the police are doing well with the recent incidences in town. She also stated that the police had donated a car back to the borough for the code enforcement office.

**Community Planning:** Larry Celaschi stated that Med-Ved's Pharmacy will be closing, because Mr. MedVed was retiring. Larry also stated that he would like to have a sanitation workshop set up to deal with the problems of sanitation pick-up and contract talks

**AGENDA:**

1. Motion by Larry Celaschi and seconded by Joseph Smith to approve the February/March 2024 list of expenses and payments in the amount of \$170,908.21 as reported

Roll Call Vote Was Unanimous

Motion Carried

2. Motion by Tom Santoro and seconded by Larry Celaschi to authorize to advertise ordinance for Keystone Collections to collect mercantile/business privilege tax provisions

Roll Call Vote Was Unanimous

Motion Carried

3. Motion by Paul Pivovarnik and seconded by Joseph Smith to authorize the Veterans' Day Parade on November 9<sup>th</sup>, 2024 @ 11.00 a.m.

Roll Call Vote Was Unanimous

Motion Carried

4. Motion by Tom Santoro and seconded by Jerry Jericho to authorize Brooks Fox, street foreman, to go to the workshop at Hershey Lodge at a cost of \$88 for the workshop, \$418 for lodging for 2 nights and \$172 in mileage at a total of \$678.00

Roll Call Vote showed Robert Whiten, Tom Santoro, Paul Pivovarnik, Jerry Jericho and Kristin Hopkins Calcek voting "yes" and Larry Celaschi and Joseph Smith voting "no"

Motion Carried

5. Motion by Paul Pivovarnik and seconded by Tom Santoro to approve the resolution for local match for MMVTA in the amount of \$4.215

Roll Call Vote Was Unanimous

Motion Carried

6. Kristin Hopkins Calcek nominated Adele Hopkins to the Planning Commission, with Jerry Jericho as a second. Larry Celaschi questioned the Solicitor if a business owner, who is not a resident of the town could be nominated. Mr. Paluso stated that it has to be a resident of town. After asking if there were any more nominations and there being none, nominations were closed.

Roll Call Vote Was Unanimous for Adele Hopkins

Motion Carried

7. Motion by Tom Santoro and seconded by Jerry Jericho to approve the hiring of Terry Planton for Capital Projects Fund Multi-Purpose Community Facilities Program with the contract to be amended with an end date of 2024

Roll Call Vote Was Unanimous

Motion Carried

8. Motion by Robert Whiten and seconded by Jerry Jericho to authorize assigning three parking spaces in the Subway lot for Police parking (first three spots by Subway)

Roll Call Vote Was Unanimous

Motion Carried

9. Motion by Tom Santoro and seconded by Jerry Jericho to accept the settlement offer from the Insurance Company in the amount of \$2,335 for the damaged handrails located on Second Street

Roll Call Vote Was Unanimous

Motion Carried

10. Motion by Tom Santoro and seconded by Larry Celaschi to authorize advertising for two full-time employees for the street department to follow the collective bargaining unit

Roll Call Vote Was Unanimous

Motion Carried

11. Motion by Larry Celaschi and seconded by Paul Pivovarnik to authorize advertising for six summer workers for the street department at a rate of \$14.50/hr. for 12 weeks

Roll Call Vote Was Unanimous

Motion Carried

12. Motion by Jerry Jericho and seconded by Tom Santoro to authorize the use of 7<sup>th</sup> Street parking lot for Centerville Clinic's mobile clinic unit, subject to specifics

Roll Call Vote Was Unanimous

Motion Carried

13. Motion by Robert Whiten and seconded by Jerry Jericho to authorize to modify the employment package for the code enforcement office to 35 hours a week at a salary of \$45,000, with benefits package of 1 weeks' vacation @ 35 hours, 3 sick days at 7 hours each and 2 personal days at 7 hours each, no health benefits

Roll Call Vote Was Unanimous

Motion Carried

14. Motion by Jerry Jericho and seconded by Joseph Smith to table the hiring of Joseph Manning as the Borough Manager at a salary of \$63,000, so as to get a background check and contract items settled

Roll Call Vote showed Robert Whiten, Joseph Smith, Tom Santoro, Paul Pivovarnik, Jerry Jericho and Kritin Hopkins Calcek voting "yes" and Larry Celaschi voting "no" Motion Carried

15. Motion by Jerry Jericho and seconded by Paul Pivovarnik to approve the contractual consent of Landowner to cap the gas well located at 920 R Fallowfield Ave

Roll Call Vote Was Unanimous

Motion Carried

**ANNOUNCEMENTS**

- Adele Hopkins that Student Government Day will be on April 17, 2024 starting at 9:00 a.m. and that the American Legion will be hosting the luncheon for that day.
- The next Charleroi Borough Council Agenda meeting is April 3, 2024 at 6PM.
- The next Charleroi Borough Council Business meeting is April 10, 2024 at 6PM.

This meeting has been recessed and will reconvene on March 19, 2024 at 5:30 p.m.

The **Reconvened** meeting was held on March 19, 2024 at 5:30 p.m. in the Council Chambers

Roll Call showed the following Members of Council present: Kristin Hopkins-Calcek, Larry Celaschi, Jerry Jericho, Paul Pivovarnik, Thomas Santoro, Joseph Smith and Robert Whiten Jr.

Also, present were: Mayor Gregg Doerfler, Solicitor Dennis Paluso and Borough Admin/Secretary Roberta Doerfler.

There was a moment of silence for Frank Paterra and Officer Mike Hummel

Council members went into an executive session to discuss personnel


16. Motion by Jerry Jericho and seconded by Tom Santoro to Approve the hiring of Joseph Manning as the Borough Manager at a salary of \$63,000 with 1 weeks' vacation, 2 personal days, 3 sick days and 15 holidays

Roll Call Vote Showed Robert Whiten Jr, Tom Santoro, Paul Pivovarnik, Jerry Jericho and Kristin Hopkins Calcek voting "yes" and Joseph Smith and Larry Celaschi voting "no" Motion Carried

Motion by Jerry Jericho and seconded by Tom Santoro to adjourn the meeting.


All in Favor

Motion Carried




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Kristin Hopkins Calcek, President




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Roberta Doerfler, Borough Secretary